



## Heritage Advisory Committee Minutes

Date: September 12, 2024  
Time: 6:00 PM  
Location: Beamsville Room  
4800 South Service Road

Members Present: Chair S. Foster, M. Seaman, G. Dandridge, K. Kawall, Alexandria Pasquini-Smith

Member Regrets: K. Kippen, Vice Chair A. Cuberovic, Councillor Brunet, Councillor Timmers

Staff Present: M. Cocchiara, M. Bruder, D. Kripp

1. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

2. **ROLL CALL**

The Chair confirmed quorum.

3. **DECLARATIONS OF INTEREST**

None.

4. **DELEGATIONS**

None.

5. **MATTERS TO BE CONSIDERED**

5.1 **Heritage Advisory Committee Minutes of July 11, 2024**

5.2 **Special Heritage Advisory Committee Minutes of August 22, 2024**

**ACTION:** Committee provided a consensus to approve the Heritage Advisory Committee Minutes of July 11, 2024, and Special Heritage Advisory Committee Minutes of August 22, 2024.

### **5.3 Committee Feedback on the Draft Interpretative Plaque Wording for 3744 Main Street, Jordan**

G. Dandridge provided an overview of the draft Interpretative Plaque wording for 3744 Main Street, Jordan, noting findings from their research of the history of the subject property and reviewed historical photos.

The Manager of Planning and Development commented that the photos will be sent to Museum staff and the Archives for review, with the Town's design team then adding the photo to the plaque before the committee proceeds to plan a plaque unveiling ceremony.

**ACTION:** That Committee provided a consensus to approve the Interpretative Plaque wording for 3744 Main Street, Jordan.

### **5.4 Discussion regarding Harvest Pioneer Day (September 21, 2024)**

The Manager of Planning and Development commented on the upcoming Harvest Pioneer Day event at the Lincoln Museum and Cultural Centre on Saturday, September 21, 2024, from 10:00 a.m. to 4:00 p.m., noting that the Heritage Advisory Committee will have a tent, table, and an information guide that will need approval before it can go into production, in addition to a poster board and interactive activity. Additionally, staff are seeking Member volunteers to work shifts during the event and set up the day before.

Chair Foster spoke to the interactive activities planned and Members discussed ideas and potential materials that can be used to assist.

The Manager of Legislative Services/Deputy Clerk spoke to recruiting members to set up and work during the event and asked members to volunteer, noting they will send out an email to all members for availability and scheduling.

**ACTION:** That Committee approve the guides and poster board designs to be used at the Pioneer Day event.

### **5.5 Discussion regarding Ball's Falls Conservation Authority Designation, Plaques and Ceremony (October 11, 2024)**

The Manager of Planning and Development commented that the designation by-law is registered on title, with the designation ceremony occurring at 12:00 p.m. on Friday, October 11th at the main stage at the Ball's Falls Thanksgiving Festival, adding that the Mayor and Chair Foster will speak to the designation. Additionally, it was noted that the draft plaque

wording has been reviewed by the Archives and Museum staff with minor edits, with wording and photos set to be finalized next month in time for the designation ceremony. Members sought clarification on and discussed edits and reviewed photographs for potential inclusion on the plaque.

**ACTION:** That Committee provided a consensus to approve the Interpretative Plaque wording for the Ball's Falls Designation as amended.

**5.6 Update from the Director Planning and Development regarding Designation of Trees and Tree Canopy Working Group**

The Director of Planning and Development provided an update regarding designation of trees and the Tree Canopy Working Group, commenting on the progress of two subject trees under review for designation. Additionally, comments were made pertaining to the private property tree by-law.

Members sought clarification on budget for designations, with the Director of Planning and Development providing budget details and commenting that budget deliberations will be starting soon for 2025, with heritage conservation being a discussion topic.

**5.7 Members to provide updates on research projects**

The Director of Planning and Development commented on research projects, noting resources and budget allocation for peer reviews related to draft designation statements of significance.

Members provided updates pertaining to their research project progress.

**6. NEXT MEETING**

**6.1 November 14, 2024 at 6:00 p.m., Beamsville Room, Town Hall**

**7. ADJOURNMENT**

The meeting was adjourned at 7:05 p.m.