



<b>Subject:</b>	2019 Fees & Charges
<b>To:</b>	General Business & Finance Committee
<b>From:</b>	Financial Services Department

<b>Report Number:</b>	FN-01-19
<b>Wards Affected:</b>	All
<b>Date to Committee:</b>	Monday, January 7, 2019
<b>Date to Council:</b>	Monday, January 28, 2019

### **Recommendation:**

Approve the proposed 2019 fees and charges as outlined in finance report FN-01-19, effective February 1st, 2019 unless otherwise indicated; and

Approve By-law XXXX-XX and repeal By-law 2018-39.

### **Purpose:**

This report serves to provide Committee and Council with the information necessary to approve the proposed 2019 Fees and Charges for the Town of Lincoln. Fees and charges provide a cost-recovery mechanism and revenue-generating function for the Town.

### **Background:**

In March 2004, in accordance with Section 391 of the Municipal Act, 2001, the Town of Lincoln established a Fees and Charges By-Law No. 04-14. At that time, staff presented a comprehensive list of existing user fees and charges that had previously been reviewed and adopted by Council of the day. Municipal governments are required to operate in a fiscally responsible manner and aim to provide services that are reflective of the needs of the people who live there.

An underlying principle of the authority given by the Province to municipalities to establish fees and charges is that municipalities have the capability to recover the actual costs associated with the provision of various services. Fees and charges cannot be established at a level greater than the true cost of providing such services. To this end, the Town of Lincoln created a template to identify actual municipal cost components associated with the provision of municipal services and to justify and document the basis for fees associated with those services.

**Report:**

Staff have reviewed their existing departmental fees and charges while considering the current cost recovery fee structure and the current Consumer Price Index (CPI) inflation factor of 3 per cent. Based on this review and the 2019 revenue projections in the proposed 2019 budget, they are recommending the attached 2019 Proposed Fees and Charges in Appendix A (summary of increases/decreases).

**Financial, Legal, Staff Considerations:**

Financial: The purpose of fees and charges is to recover costs from those using the service to reduce the burden on the taxpayer.

Legal: N/A

Staffing: N/A

**Public Engagement Matters:**

A public notice has been printed in the local newspaper and placed on the Town's website inviting inquiries or comments.

**Conclusion:**

The attached appendix A summarizes the proposed increases and decreases to the existing fees and charges, based on staff recommendations, after reviewing current cost recovery calculations and the most current Consumer Price Index for Council's approval.

Respectfully submitted,

Rosilee Potter  
Manager of Accounting  
905-563-8205 Ext.273

**Appendices:**

Appendix A FN-01-19-2019 Proposed Fees and Charges (summary of increases/ decreases)  
Appendix B Draft By-law XXXX-XX

**Notification:**

The Directors and Managers of the various departments were consulted for their input and cost recovery recommendations.

**Report Approval:**

The report has been reviewed and/or approved by each Director of their Department, including final approval by the Chief Administrative Officer.

Town of Lincoln  
2019 Proposed Fees & Charges

Appendix A  
FN-01-19

Description	Unit of Measure	Notes	2018 Fee/Charge	2019 Fee/Charge	Increase (Decrease)	*HST Included
<b><u>Building Department</u></b>						
WHERE AN INSPECTOR DETERMINES THAT THE WORK FOR WHICH AN INSPECTION HAS BEEN REQUESTED IS NOT SUFFICIENTLY COMPLETE TO ALLOW FOR PROPER INSPECTON	Per Inspection		\$ 90.00	\$ 95.00	\$ 5.00	
WHERE A REQUESTED INSPECTION REVEALS AN INFRACTION THAT WAS IDENTIFIED AT A PREVIOUS INSPECTION AND NOT REMEDIED	Per Inspection		\$ 90.00	\$ 95.00	\$ 5.00	
ADDITIONAL INSPECTIONS/NON-ROUTINE INSPECTIONS	Per Inspection		\$ 90.00	\$ 95.00	\$ 5.00	
<b><u>Cemetery Fees</u></b>						
<b><u>INTERMENT RIGHTS FEES</u></b>						
<b><u>RESIDENT</u></b>						
SINGLE GRAVE LAND CHARGE	Per Lot		\$ 1,257.01	\$ 1,285.92	\$ 28.91	*
SINGLE GRAVE CARE CHARGE-40% of Selling Price	Per Lot		\$ 838.01	\$ 857.28	\$ 19.27	*
SINGLE CREMATION LAND CHARGE	Per Lot		\$ 502.80	\$ 514.37	\$ 11.56	*
SINGLE CREMATION CARE CHARGE-40% of Selling Price	Per Lot		\$ 335.20	\$ 342.91	\$ 7.71	*
SINGLE PREMIUM GRAVE LAND CHARGE	Per Lot		\$ 1,483.01	\$ 1,517.12	\$ 34.11	*
SINGLE PREMIUM GRAVE CARE CHARGE-40% of Selling Price	Per Lot		\$ 988.67	\$ 1,011.41	\$ 22.74	*
SINGLE COLUMBARIUM NICHE "A" LAND CHARGE	Per Niche		\$ 1,152.60	\$ 1,469.00	\$ 316.40	*
SINGLE COLUMBARIUM NICHE "A" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 203.40	\$ 440.70	\$ 237.30	*
SINGLE COLUMBARIUM NICHE "B" LAND CHARGE	Per Niche		\$ 912.48	\$ 1,186.50	\$ 274.03	*
SINGLE COLUMBARIUM NICHE "B" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 161.03	\$ 355.95	\$ 194.93	*
SCATTERING CARE CHARGE	Single		\$ 28.25	\$ 113.00	\$ 84.75	*
<b><u>NON-RESIDENT-50% Premium</u></b>						
SINGLE GRAVE LAND CHARGE	Per Lot		\$ 1,885.52	\$ 1,928.88	\$ 43.37	*
SINGLE GRAVE CARE CHARGE	Per Lot		\$ 1,257.01	\$ 1,285.92	\$ 28.91	*
SINGLE CREMATION LAND CHARGE	Per Lot		\$ 754.21	\$ 771.55	\$ 17.35	*
SINGLE CREMATION CARE CHARGE	Per Lot		\$ 502.80	\$ 514.37	\$ 11.56	*
SINGLE PREMIUM GRAVE LAND CHARGE	Per Lot		\$ 2,111.52	\$ 2,275.68	\$ 164.16	*
SINGLE PREMIUM GRAVE CARE CHARGE-40% of Selling Price	Per Lot		\$ 1,407.67	\$ 1,517.12	\$ 109.44	*
SINGLE COLUMBARIUM NICHE "A" LAND CHARGE	Per Niche		\$ 1,921.38	\$ 2,203.50	\$ 282.12	*
SINGLE COLUMBARIUM NICHE "A" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 339.07	\$ 661.05	\$ 321.98	*
SINGLE COLUMBARIUM NICHE "B" LAND CHARGE	Per Niche		\$ 1,521.09	\$ 1,779.75	\$ 258.66	*
SINGLE COLUMBARIUM NICHE "B" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 268.43	\$ 533.93	\$ 265.49	*
SCATTERING CARE CHARGE	Single		\$ 28.25	\$ 169.50	\$ 141.25	*
<b><u>INTERMENT FEES</u></b>						
<b><u>STANDARD BURIAL</u></b>						
OVERTIME RATE	Per Burial	30% surcharge over regular hours	\$ 1,497.25	\$ 1,498.38	\$ 1.13	*
SUNDAYS/HOLIDAYS	Per Burial	50% surcharge over regular hours	\$ 1,659.74	\$ 1,728.90	\$ 69.16	*
<b><u>CREMATION/STILLBIRTH BURIAL</u></b>						
REGULAR HOURS	Per Cremation/Stillbirth Burial		\$ 412.45	\$ 453.70	\$ 41.25	*
OVERTIME RATE	Per Cremation/Stillbirth Burial	30% surcharge over regular hours	\$ 494.94	\$ 589.80	\$ 94.86	*
SUNDAYS/HOLIDAYS	Per Cremation/Stillbirth Burial	50% surcharge over regular hours	\$ 593.93	\$ 680.54	\$ 86.61	*
<b><u>DOUBLE DEPTH BURIAL *GRANDFATHERED ONLY</u></b>						
REGULAR HOURS	Per Burial		\$ 1,383.12	\$ 1,695.00	\$ 311.88	*
OVERTIME RATE	Per Burial	30% surcharge over regular hours	\$ 1,659.74	\$ 2,203.50	\$ 543.76	*
SUNDAYS/HOLIDAYS	Per Burial	50% surcharge over regular hours	\$ 1,991.69	\$ 2,542.50	\$ 550.81	*
<b><u>INURNMENT</u></b>						
REGULAR HOURS	Per Niche Inurnment		\$ 316.40	\$ 423.75	\$ 107.35	*

Town of Lincoln  
2019 Proposed Fees & Charges

Appendix A  
FN-01-19

Description	Unit of Measure	Notes	2018 Fee/Charge	2019 Fee/Charge	Increase (Decrease)	*HST Included
OVERTIME RATE	Per Niche Inurnment	30% surcharge over regular hours	\$ 379.68	\$ 550.88	\$ 171.20	*
SUNDAYS/HOLIDAYS	Per Niche Inurnment	50% surcharge over regular hours	\$ 455.62	\$ 635.63	\$ 180.01	*
<b><u>SCATTERING</u></b>						
REGULAR HOURS	Single		\$ 84.75	\$ 254.25	\$ 169.50	*
OVERTIME RATE	Single	30% surcharge over regular hours	\$ 101.70	\$ 330.53	\$ 228.83	*
SUNDAYS/HOLIDAYS	Single	50% surcharge over regular hours	\$ 122.04	\$ 381.38	\$ 259.34	*
<b><u>FOUNDATION CHARGES</u></b>						
FOUNDATION CHARGE PER CUBIC FOOT			\$ 28.25	\$ 42.38	\$ 14.13	*
MINIMUM CHARGE FOR FOUNDATION			\$ 282.50	\$ 367.25	\$ 84.75	*
MARKERS			\$ 79.10	\$ 124.30	\$ 45.20	*
CORNERSTONES			\$ 96.05	\$ 141.25	\$ 45.20	*
<b><u>MARKER CARE AND MAINTENANCE</u></b>						
MONUMENT INSPECTION				\$ 84.75	\$ 84.75	*
<b><u>ADMINISTRATION SERVICES</u></b>						
TRANSFER OF INTERMENT RIGHTS	Per Transfer		\$ 84.75	\$ 141.25	\$ 56.50	*
PROCESSING OF FORMS/APPLICATIONS ESTABLISHING RIGHTS OF HEIRS FOR INTERMENT PURPOSES	Per Lot	Plus applicable Care Charge unless previously paid for the lot	\$ 169.50	\$ 226.00	\$ 56.50	*
<b><u>MEMORIAL PRODUCTS</u></b>						
BRONZE WREATH	Per Plaque		\$ 711.90	\$ 932.25	\$ 220.35	*
PRENEED BRONZE WREATH DATE PLATE	Per Plate			\$ 113.00	\$ 113.00	*
WALLPLATE	Per Plate		\$ 395.50	\$ 452.00	\$ 56.50	*
WALLPLATE SPACE HOLD	Per Plate			\$ 56.50	\$ 56.50	*
<b><u>DONATION ITEMS</u></b>						
BENCH WITH NAME PLATE	per bench	Official Tax Receipt to be issued	\$ 1,808.00	\$ 2,295.00	\$ 487.00	
PICNIC TABLE WITH NAME PLATE	per table	Official Tax Receipt to be issued		\$ 2,495.00	\$ 2,495.00	
<b><u>Community Services-Facilities</u></b>						
<b><u>FLEMING &amp; JORDAN ARENA ICE RENTAL</u></b>						
WEEKDAYS BEFORE 4:00 PM	Hourly	Non Prime	\$ 185.65	\$ 191.20	\$ 5.55	*
WEEKDAYS AFTER 4:00 PM	Hourly	Prime	\$ 212.00	\$ 218.35	\$ 6.35	*
WEEKENDS	Hourly	Prime	\$ 212.00	\$ 218.35	\$ 6.35	*
<b><u>FLEMING &amp; JORDAN DRY ICE/FLOOR RENTAL</u></b>			\$ -			
MINOR SPORTS & SCHOOLS	Hourly		\$ 64.00	\$ 65.90	\$ 1.90	*
DRY ICE	Hourly		\$ 104.00	\$ 107.10	\$ 3.10	*
<b><u>BEAMSVILLE LIONS PARK RENTALS</u></b>			\$ -			
SMALL LOCAL TOURNAMENTS	Per Day/Per Field	Plus Hydro Costs	\$ 294.00	\$ 302.80	\$ 8.80	*
ADULT SPORT FIELD RENTAL RATES	Per Game		\$ 29.00	\$ 29.85	\$ 0.86	*
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child <7		\$ 9.25	\$ 9.50	\$ 0.25	
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child 8-18 yrs		\$ 15.50	\$ 15.95	\$ 0.45	
BEAMSVILLE LIONS PARK PAVILLION	4 Hour Maximum		\$ 59.00	\$ 60.75	\$ 1.75	*
BEAMSVILLE LIONS PARK PAVILLION	5 Hours +		\$ 94.00	\$ 96.80	\$ 2.79	*
LARGE SPECIAL/SPORT RENTALS - over 500 people	Daily Rate	Fee plus reimburse for Town direct costs	\$ 1,173.00	\$ 1,208.20	\$ 35.20	*
<b><u>CHARLES DALEY PARK</u></b>						
EAST OR WEST PAVILLION OR DESIGNATED PICNIC AREA OR BANDSHELL - under 50 people	Daily Rate	Per Area	\$ 61.25	\$ 63.10	\$ 1.85	*
SMALL SCALE RENTALS - under 200 people	Per Hour	Small groups requiring Town services	\$ 61.25	\$ 63.10	\$ 1.85	*
LARGE SCALE RENTALS - 200 + people	Per Hour	Fee plus reimburse for Town direct costs	\$ 71.50	\$ 73.65	\$ 2.16	*
<b><u>LINCOLN CENTRE HALL RENTALS</u></b>			\$ -			
HOURLY RATE	Hourly	5 hour maximum	\$ 47.00	\$ 48.40	\$ 1.40	*
DAILY RATE	Daily Rate	Over 5 hours	\$ 453.00	\$ 466.60	\$ 13.60	*

Town of Lincoln  
2019 Proposed Fees & Charges

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Description	Unit of Measure	Notes	2018 Fee/Charge	2019 Fee/Charge	Increase (Decrease)	*HST Included
<b><u>FLEMING CENTRE</u></b>			\$ -			
ONE MEETING ROOM	Hourly	max 30 people	\$ 23.00	\$ 23.70	\$ 0.70	*
TWO MEETING ROOMS	Hourly	max 60 people	\$ 29.00	\$ 29.85	\$ 0.86	*
THREE MEETING ROOMS	Hourly	max 100 people	\$ 35.00	\$ 36.05	\$ 1.05	*
CONCOURSE	Hourly		\$ 35.00	\$ 36.05	\$ 1.05	*
SPECIAL EVENTS	Daily	Includes Arena floor, concourse, 3 meeting rooms	\$ 1,528.35	\$ 1,574.20	\$ 45.86	*
CHILDREN'S SKATING PARTIES	Booking	Includes public skate admission for 20 children and 2 adults, 2 1/2 hours of meeting room use	\$ 94.00	\$ 96.80	\$ 2.79	*
<b><u>JORDAN ARENA HALL</u></b>			\$ -			
JORDAN HALL	Hourly	Max 100 people	\$ 35.00	\$ 36.05	\$ 1.05	*
<b><u>JORDAN LIONS PARK RENTALS</u></b>			\$ -			
SMALL LOCAL TOURNAMENTS	Per Day/Per Field	Plus Hydro Costs	\$ 288.15	\$ 294.00	\$ 5.85	*
ADULT SPORT FIELD RENTAL RATES	Per Game		\$ 22.60	\$ 28.25	\$ 5.65	*
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child <7		\$ 6.00	\$ 9.00	\$ 3.00	
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child 8-18 yrs		\$ 12.00	\$ 15.00	\$ 3.00	
JORDAN LIONS PARK PAVILLION	4 Hour Maximum		\$ 59.00	\$ 60.75	\$ 1.75	*
JORDAN LIONS PARK PAVILLION	5 Hours +		\$ 94.00	\$ 96.80	\$ 2.79	*
LARGE SPECIAL/SPORT RENTALS - over 500 people	Daily Rate	Fee plus reimburse for Town direct costs	\$ 1,152.60	\$ 1,173.00	\$ 20.40	*
<b><u>DONATION ITEMS</u></b>						
BENCH WITH NAME PLATE	per bench	Official Tax Receipt to be issued	\$ 1,808.00	\$ 2,295.00	\$ 487.00	
PICNIC TABLE WITH NAME PLATE	per table	Official Tax Receipt to be issued		\$ 2,495.00	\$ 2,495.00	
<b><u>Community Services-Recreation</u></b>						
<b><u>WATER SAFETY LESSONS - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>						
SEA TURTLE/STARFISH/DUCK	2 Weeks	ages 4-36 months	\$ 37.00	\$ 38.25	\$ 1.25	
SEA OTTER /SALAMANDER/SUNFISH/CROCODILE/WHALE	2 Weeks	ages 3-5	\$ 43.00	\$ 44.50	\$ 1.50	
LEVEL 1, 2, 3, 4	2 Weeks	ages 6 & up	\$ 43.00	\$ 44.50	\$ 1.50	
LEVEL 5, 6	2 Weeks	ages 6 & up	\$ 43.00	\$ 44.50	\$ 1.50	
LEVEL 7/8, 9/10	2 Weeks	ages 6 & up	\$ 54.00	\$ 55.75	\$ 1.75	
LEVEL 7/8, 9/10	2 Weeks	ages 14 & up	\$ 61.00	\$ 63.00	\$ 2.00	*
BRONZE STAR	2 Weeks	under 14	\$ 54.00	\$ 55.75	\$ 1.75	
BRONZE STAR	2 Weeks	ages 14 & up	\$ 61.00	\$ 63.00	\$ 2.00	*
BRONZE MEDALLION	2 Weeks	under 14	\$ 128.00	\$ 132.00	\$ 4.00	
BRONZE MEDALLION	2 Weeks	ages 14 & up	\$ 144.65	\$ 149.15	\$ 4.50	*
BRONZE CROSS	2 Weeks	under 14	\$ 128.00	\$ 132.00	\$ 4.00	
BRONZE CROSS	2 Weeks	ages 14 & up	\$ 144.65	\$ 149.15	\$ 4.50	*
LIFESAVING FITNESS	2 weeks	ages 10 - 13	\$ 54.00	\$ 55.75	\$ 1.75	
LIFESAVING FITNESS	2 weeks	ages 14 & up	\$ 61.00	\$ 63.00	\$ 2.00	*
DROP IN LESSONS	1 Lessons	4 & up	\$ 5.00	\$ 5.25	\$ 0.25	
DROP IN LESSONS - ADULT	1 Lessons	ages 18 plus		\$ 8.00	\$ 8.00	*
SEA TURTLE/STARFISH/DUCK	1 week	ages 4-36 months		\$ 20.00	\$ 20.00	
SEA OTTER /SALAMANDER/SUNFISH/CROCODILE/WHALE	1 week	ages 3-5		\$ 25.00	\$ 25.00	
LEVEL 1, 2, 3, 4	1 week	ages 6 & up		\$ 25.00	\$ 25.00	
LEVEL 5, 6	1 week	ages 6 & up		\$ 25.00	\$ 25.00	
LEVEL 7/8, 9/10	1 week	ages 6 & up		\$ 30.00	\$ 30.00	
LEVEL 7/8, 9/10	1 week	ages 14 & up		\$ 33.90	\$ 33.90	*
<b><u>PRIVATE LESSONS - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>						
CHILD	2 Weeks	ages 3-13	\$ 107.00	\$ 110.25	\$ 3.25	
YOUTH	2 weeks	ages 14-17	\$ 120.90	\$ 124.60	\$ 3.70	*

Town of Lincoln  
2019 Proposed Fees & Charges

Appendix A  
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Description	Unit of Measure	Notes	2018	2019	Increase	*HST
			Fee/Charge	Fee/Charge	(Decrease)	Included
ADULT	2 Weeks	18 plus	\$ 120.90	\$ 124.60	\$ 3.70	*
CHILD	1 week	ages 3-13		\$ 55.10	\$ 55.10	
ADULT	1 week	ages 14-17		\$ 62.25	\$ 62.25	*
YOUTH	1 week	18 plus		\$ 62.25	\$ 62.25	*
CHILD	1 Lesson	ages 3-13	\$ 11.00	\$ 12.00	\$ 1.00	
YOUTH	1 lesson	ages 14-17	\$ 12.45	\$ 13.55	\$ 1.10	*
ADULT	1 Lesson	18 plus	\$ 12.45	\$ 13.55	\$ 1.10	*
<b><u>SEMI-PRIVATE LESSONS - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>						
CHILD	2 Weeks	ages 3-13	\$ 80.00	\$ 82.50	\$ 2.50	
ADULT	2 Weeks	18 plus	\$ 90.40	\$ 93.50	\$ 3.10	*
CHILD	1 week	ages 3-13		\$ 41.25	\$ 41.25	
ADULT	1 week	18 plus		\$ 46.75	\$ 46.75	*
CHILD	1 Lesson	ages 3-13	\$ 9.00	\$ 9.25	\$ 0.25	
ADULT	1 Lesson	18 plus	\$ 10.17	\$ 10.45	\$ 0.28	*
<b><u>SWIM TEAM - GRETSINGER COMMUNITY POOL</u></b>						
CHILD	12 Weeks	ages 3-13	\$ 100.00	\$ 105.00	\$ 5.00	
YOUTH	12 Weeks	ages 14-17	\$ 113.00	\$ 118.65	\$ 5.65	*
FAMILY	12 Weeks	3 plus children	\$ 275.00	\$ 290.00	\$ 15.00	
<b><u>FITNESS - GRETSINGER COMMUNITY POOL</u></b>						
ADULT WATER	Drop In - One Entrance	18 plus	\$ 5.00	\$ 5.25	\$ 0.25	*
SENIOR WATER	Drop In - One Entrance	18 plus	\$ 5.00	\$ 5.25	\$ 0.25	*
SEASON FITNESS PASS	12 Weeks	18 plus	\$ 90.00	\$ 95.00	\$ 5.00	*
FITNESS CLIP CARD	10 Fitness Classes	18 plus	\$ 45.00	\$ 47.25	\$ 2.25	*
<b><u>GRETSINGER COMMUNITY POOL RENTAL/JORDAN LIONS POOL</u></b>						
HOURLY RATE	Hourly		\$ -			
ADVENTURE CAMP	5-Day Week	ages 4-12	\$ 100.00	\$ 103.00	\$ 3.00	*
ADVENTURE CAMP	4-Day Week	ages 4 - 12	\$ 118.00	\$ 122.00	\$ 4.00	
SPECIALITY CAMP	4-Day Week	ages 4 - 12	\$ 105.00	\$ 108.00	\$ 3.00	
SPECIALITY CAMP	5-Day Week	ages 7-12	\$ 140.00	\$ 144.00	\$ 4.00	
SPECIALITY CAMP	4-Day week	ages 7 - 12	\$ 120.00	\$ 124.00	\$ 4.00	
EXTENDED CARE	Per Day		\$ 7.00	\$ 7.25	\$ 0.25	
SWIM AT CAMP	4 lessons	ages 7 - 12	\$ 16.00	\$ 16.50	\$ 0.50	
<b><u>HOLIDAY BREAK CAMP</u></b>						
HOLIDAY BREAK CAMP	per day	ages 5 - 11	\$ 30.00	\$ 31.00	\$ 1.00	
<b><u>Financial Services Department</u></b>						
<b><u>GENERAL TOWN SERVICES</u></b>						
PHOTOCOPIES-BLACK & WHITE	Per job	per 20 pages	\$ 3.15	\$ 3.25	\$ 0.10	*
PHOTOCOPIES-COLOUR	Per job	per 20 pages	\$ 15.60	\$ 16.00	\$ 0.40	*
<b><u>FINANCIAL SERVICES</u></b>						
TAX STATEMENT OF ACCOUNT	Per Roll/Property	per owner request	\$ 7.00	\$ 8.00	\$ 1.00	
STATEMENT OF TAX PAYMENTS	Per Roll/Property	per owner request	\$ 7.00	\$ 8.00	\$ 1.00	
TAX CERTIFICATE-MANUAL	Per Roll/Property		\$ 52.00	\$ 50.00	\$ (2.00)	
TAX CERTIFICATE-EXPRESS	Per Roll/Property	within 48 hours of request	\$ 95.00	\$ 100.00	\$ 5.00	
REPRINT OF BILL	Per Bill/Request	per owner/mortgage company request	\$ 7.00	\$ 8.00	\$ 1.00	
RETURNED ITEM CHARGE	Per Payment	fee plus additional charges	\$ 26.00	\$ 27.00	\$ 1.00	
ADMIN FEE	Per Item	cancel/change post-dated payment;use incorrect acct #	\$ 16.00	\$ 17.00	\$ 1.00	
CHEQUE PROCESSING FEE	Per Item	in lieu of debit card refund	\$ 5.20	\$ 5.35	\$ 0.15	
REPRINT OF RECEIPT/STATEMENT	Per Account		\$ 7.00	\$ 8.00	\$ 1.00	4 of 8

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Description	Unit of Measure	Notes	2018	2019	Increase	*HST
			Fee/Charge	Fee/Charge	(Decrease)	Included
TAX SALE TENDER PACKAGE	Per Roll/Property		\$ 16.00	\$ 17.00	\$ 1.00	
TRANSFER TO TAX FEE	Per Account	add fee to tax roll and send notification	\$ 32.00	\$ 34.00	\$ 2.00	
<b><u>Fire Services Department</u></b>						
<b><u>FIRE DEPARTMENT RESPONSES</u></b>						
QEW RESPONSE	Per Unit/Per Hour	per Ministry of Transportation rate	\$ 459.45	\$ 465.42	\$ 5.97	
UNAUTHORIZED OPEN AIR FIRE EXTINGUISHMENT	Per Unit/Per Hour	minimum 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
FALSE OPEN AIR FIRE COMPLAINT RESPONSE	Per Unit/Per Hour	response to investigate a second or subsequent false or frivolous open air fire complaint within a 12-month period, minimum 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
NATURAL GAS INCIDENT RESPONSE	Per Unit/Per Hour	response to natural gas leak where prior service locates had not been obtained, or where proper procedures had not been followed where service locates had been established, minimum 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
NON-EMERGENCY ASSISTANCE RESPONSE	Per Unit/Per Hour	subject to unit availability, min. 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
MARIJUANA GROW OP/CLANDESTINE DRUG LAB RESPONSE	Per Unit/Per Hour	response to property being used for the manufacture, cultivation, trade, or distribution of an illicit or controlled substance, minimum 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
NON-RESIDENT MOTOR VEHICLE INCIDENT RESPONSE	Per Unit/Per Hour	response to a motor vehicle fire or motor vehicle collision, other than on the Queen Elizabeth Way, to provide fire suppression, rescue, and/or other emergency services to a non-resident of the Town of Lincoln, minimum 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
NON-RESIDENT TECHNICAL RESCUE RESPONSE	Per Unit/Per Hour	response to an incident requiring technical rescue services, such as water or ice rescue, rope rescue, trench rescue, off-road rescue, to provide emergency service to a non-resident of the Town of Lincoln, minimum 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
<b><u>PERMITS</u></b>						
OPEN AIR FIRE PERMIT APPLICATION - URBAN	Per Permit	administrative charge	\$ 35.00	\$ 40.00	\$ 5.00	
OPEN AIR FIRE PERMIT APPLICATION - RURAL	Per Permit	administrative charge	\$ 35.00	\$ 40.00	\$ 5.00	
OPEN AIR FIRE PERMIT APPLICATION - CAMPGROUND	Per Permit	administrative charge	\$ 35.00	\$ 40.00	\$ 5.00	
OPEN AIR FIRE PERMIT APPLICATION - SPECIFIC EVENT	Per Permit	administrative charge	\$ 35.00	\$ 40.00	\$ 5.00	
CONSUMER FIREWORKS SALES PERMIT APPLICATION	Per calendar year	includes site inspection, if required	\$ 65.00	\$ 75.00	\$ 10.00	
DISPLAY FIREWORKS SALES PERMIT APPLICATION	Per calendar year	includes site inspection, if required	\$ 65.00	\$ 75.00	\$ 10.00	
PUBLIC FIREWORKS DISPLAY PERMIT APPLICATION	Per Event	includes site inspection, if required	\$ 185.00	\$ 200.00	\$ 15.00	
PYROTECHNIC SPECIAL EFFECTS PERMIT APPLICATION	Per Event	includes site inspection, if required	\$ 185.00	\$ 200.00	\$ 15.00	
FIREWORKS/PYROTECHNIC SUPPLEMENTAL PERMIT	Per Event	site specific/same provider & display	\$ 65.00	\$ 75.00	\$ 10.00	
<b><u>FALSE ALARMS</u></b>						
FALSE FIRE ALARMS - 2 WITHIN 12 MONTHS*	Per Incident	2nd false alarm within 12 months	\$ 750.00	\$ 1,000.00	\$ 250.00	
FALSE FIRE ALARMS - 3 WITHIN 12 MONTHS*	Per Incident	3rd false alarm within 12 months	\$ 750.00	\$ 2,000.00	\$ 1,250.00	
FALSE FIRE ALARMS - 4 WITHIN 12 MONTHS*	Per Incident	4th false alarm within 12 months	\$ 1,500.00	\$ 4,000.00	\$ 2,500.00	
FALSE FIRE ALARMS - 5+ WITHIN 12 MONTHS*	Per Incident	5th & subsequent within 12 months	\$ 3,000.00	\$ 5,000.00	\$ 2,000.00	
<b><u>ON-SITE INSPECTIONS</u></b>						
PRIVATE HOME DAY CARE - LESS THAN 5 CHILDREN	Per Building	requested inspection	\$ 125.00	\$ 150.00	\$ 25.00	
LICENCED DAY CARE	Per Building	requested inspection	\$ 250.00	\$ 300.00	\$ 50.00	
AGCO LIQUOR LICENCE INSPECTION	Per Building	requested inspection	\$ 250.00	\$ 300.00	\$ 50.00	
RESIDENTIAL (1 TO 5 UNITS) - FIRST UNIT	Per Building	requested inspection	\$ 250.00	\$ 300.00	\$ 50.00	
RESIDENTIAL (1 TO 5 UNITS) - EACH ADDITIONAL UNIT	Per Building	requested inspection	\$ 32.00	\$ 37.50	\$ 5.50	



Town of Lincoln  
2019 Proposed Fees & Charges

Appendix A  
FN-01-19

Description	Unit of Measure	Notes	2018 Fee/Charge	2019 Fee/Charge	Increase (Decrease)	*HST Included
RESIDENTIAL (6 OR MORE UNITS) - FIRST UNIT	Per Building	requested inspection	\$ 375.00	\$ 450.00	\$ 75.00	
RESIDENTIAL (6 OR MORE UNITS) - EACH ADDITIONAL UNIT	Per Building	requested inspection	\$ 32.00	\$ 37.50	\$ 5.50	
ASSEMBLY OCCUPANCY - UP TO 150 PERSONS	Per Building	requested inspection	\$ 250.00	\$ 300.00	\$ 50.00	
ASSEMBLY OCCUPANCY - MORE THAN 150 PERSONS	Per Building	requested inspection	\$ 500.00	\$ 600.00	\$ 100.00	
VULNERABLE OCCUPANCY - UP TO 10 RESIDENTS	Per Building	fire drill scenario approval, inspection	\$ 687.50	\$ 700.00	\$ 12.50	
VULNERABLE OCCUPANCY - 11 TO 100 RESIDENTS	Per Building	fire drill scenario approval, inspection	\$ 900.00	\$ 920.00	\$ 20.00	
VULNERABLE OCCUPANCY - MORE THAN 100 RESIDENTS	Per Building	fire drill scenario approval, inspection	\$ 1,350.00	\$ 1,370.00	\$ 20.00	
COMMERCIAL/INDUSTRIAL - AREA UP TO 900 sq.m.(10,000 sq.ft.)	Per Building	requested inspection	\$ 250.00	\$ 300.00	\$ 50.00	
COMMERCIAL/INDUSTRIAL - EACH ADDITIONAL 450 sq.m.	Per Building	requested inspection	\$ 65.00	\$ 75.00	\$ 10.00	
TENT/TEMPORARY STRUCTURE	Per Building	requested inspection	\$ 250.00	\$ 300.00	\$ 50.00	
MARIJUANA GROW/CLANDESTINE DRUG LAB INSPECTION	Per Building	requested inspection	\$ 1,250.00	\$ 1,500.00	\$ 250.00	
FOOD TRUCK/REFRESHMENT VEHICLE INSPECTION	Per Vehicle	requested inspection	\$ 125.00	\$ 150.00	\$ 25.00	
SPECIAL EVENT INSPECTION	Per Hour	requested inspection	\$ 125.00	\$ 150.00	\$ 25.00	
<b><u>PROPANE RISK SAFETY MANAGEMENT PLAN (RSMP) REVIEW</u></b>						
NEW/MODIFIED FACILITY RSMP, MORE THAN 5000 USWG	Per Hour	per plan, minimum 8 hours	\$ 125.00	\$ 150.00	\$ 25.00	
REVIEW EXISTING FACILITY RSMP, MORE THAN 5000 USWG	Per Hour	per plan, minimum 4 hours	\$ 125.00	\$ 150.00	\$ 25.00	
NEW/MODIFIED FACILITY RSMP, 5000 USWG OR LESS	Per Inquiry	per plan	\$ 375.00	\$ 425.00	\$ 50.00	
REVIEW EXISTING FACILITY RSMP, 5000 USWG OR LESS	Per Inquiry	per plan	\$ 187.50	\$ 225.00	\$ 37.50	
<b><u>MISCELLANEOUS</u></b>						
FIRE SAFETY PLAN REVIEW	Per Hour	3rd and each subsequent resubmission of same plan for review. Minimum 1 hour for each resubmission		\$ 150.00		
			\$ 125.00		\$ 25.00	
FIRE PREVENTION OFFICER RATE	Per Hour	for billable fire prevention assistance as requested	\$ 125.00	\$ 150.00	\$ 25.00	
FIRE APPARATUS STANDBY/FIRE WATCH - WITH CREW	Per Unit/Per Hour	minimum 2 hours	\$ 750.00	\$ 855.00	\$ 105.00	
<b><u>Legislative Services</u></b>						
<b><u>GENERAL SERVICES</u></b>						
COMMISSIONER FEE	Per Document	maximum of 2 documents; fee waived for pension docs	\$ 21.00	\$ 22.00	\$ 1.00	
COMMISSIONER FEE-Non Resident	Per Document	maximum of 2 documents; fee waived for pension docs	\$ 26.00	\$ 27.00	\$ 1.00	
COPIES OF MINUTES, BY-LAWS, AGENDAS OR REPORTS THAT ARE AVAILABLE ON-LINE		minimum charge of \$20 plus \$3.25 per 20 addn'l pgs for photocopying				
	Per By-law/Meeting		\$ 11.00	\$ 20.00	\$ 9.00	
MARRIAGE LICENCE	Per Licence			\$ 120.00	\$ 120.00	
BURIAL PERMIT	Per Permit	Vital Statistics Act, R.S.O. 1990, c. V.4		\$ 10.00	\$ 10.00	
SERVICE CHARGE FOR AFTER HOURS BURIAL PERMIT	Per Permit	Vital Statistics Act, R.S.O. 1990, c. V.4		\$ 30.00	\$ 30.00	
SPECIAL OCCASIONS PERMIT	Per Permit	Vital Statistics Act, R.S.O. 1990, c. V.4		\$ 20.00	\$ 20.00	
<b><u>Library</u></b>						
<b><u>OTHER GOODS &amp; SERVICES</u></b>						
NOTE CARDS	Each		\$ 2.00		\$ (2.00)	*
<b><u>FEES</u></b>					\$ -	
NON-RESIDENT FEE	Per Person Per Year		\$ 35.00	\$ -	\$ (35.00)	
<b><u>Municipal Law Enforcement</u></b>						
<b><u>BY-LAW ENFORCEMENT FEES AND CHARGES</u></b>						
COMPLIANCE LETTER	Per Letter		\$ 100.00	\$ 103.00	\$ 3.00	
CERTIFICATE OF COMPLIANCE (Property Standards)	Per Item	By-law 2016-27	\$ 185.00	\$ 190.55	\$ 5.55	
DISCHARGE OF ORDER (Property Standards)	Per Item	By-law 2016-27	\$ 400.00	\$ 412.00	\$ 12.00	
FILE NOTICE OF APPEAL (Property Standards)	Per Item	By-law 2016-27	\$ 400.00	\$ 412.00	\$ 12.00	
ORDER (Clean Yards)	Per Item	By-law 2018-92	\$ 200.00	\$ 206.00	\$ 6.00	
OFFICER HEARING ATTENDANCE (Clean Yards)	Per Item	By-law 2018-92	\$ 200.00	\$ 206.00	\$ 6.00	

Town of Lincoln  
2019 Proposed Fees & Charges

Appendix A  
FN-01-19

Description	Unit of Measure	Notes	2018 Fee/Charge	2019 Fee/Charge	Increase (Decrease)	*HST Included
NON-COMPLIANCE ADMINISTRATION FEE	Per Item	administrative charge	\$ 135.60	\$ 139.67	\$ 4.07	*
REMOVAL FEE FOR UNLAWFULLY PLACED SIGNS ON PUBLIC PROPERTY	Per Item (less than 0.6 square metres in size)	By-law 02-24	\$ 100.00	\$ 103.00	\$ 3.00	
REMOVAL FEE FOR UNLAWFULLY PLACED SIGNS ON PUBLIC PROPERTY	Per Item (greater than 0.6 square metres in size)	By-law 02-24	\$ 300.00	\$ 309.00	\$ 9.00	
INSPECTION FEE	Per Hour		\$ 90.00	\$ 92.70	\$ 2.70	
NOISE EXEMPTION REQUEST			\$ 700.00	\$ 721.00	\$ 21.00	

Museum

<u>WORKSHOPS</u>						
MARCH BREAK DROP IN	Child	Child 6-10		\$ 8.00	\$ 8.00	
FUN FRIDAYS	Child	Child 6-10	\$ 7.00	\$ 8.00	\$ 1.00	

Planning & Development Department Fees

OFFICIAL PLAN AMENDMENT APPLICATION			\$ 13,000.00	\$ 16,000.00	\$ 3,000.00	
ZONING BY-LAW AMENDMENT APPLICATION			\$ 7,000.00	\$ 8,500.00	\$ 1,500.00	
TEMPORARY USE AGREEMENT			\$ 2,000.00	\$ 2,500.00	\$ 500.00	
SITE PLAN APPROVAL APPLICATION-NEW BUILDINGS (INITIAL OR AMENDMENT WHERE A NEW AGREEMENT IS REQUIRED)			\$ 7,500.00	\$ 8,000.00	\$ 500.00	
SITE PLAN APPROVAL APPLICATION-ADDITIONS TO EXISTING BUILDINGS (INITIAL OR AMENDMENT WHERE A NEW AGREEMENT IS REQUIRED)			\$ 5,000.00	\$ 5,500.00	\$ 500.00	
SITE PLAN APPROVAL AMENDMENT APPLICATION (WHERE NO NEW AGREEMENT IS REQUIRED)			\$ 3,700.00	\$ 4,000.00	\$ 300.00	
SITE PLAN APPROVAL APPLICATION-GREENHOUSES (INITIAL OR AMENDMENT WHERE A NEW AGREEMENT IS REQUIRED)			\$ 3,700.00	\$ 4,000.00	\$ 300.00	
SITE PLAN APPROVAL AMENDMENT APPLICATION-GREENHOUSES (WHERE NO NEW AGREEMENT IS REQUIRED)			\$ 2,700.00	\$ 3,000.00	\$ 300.00	
SITE PLAN APPROVAL APPLICATION FOR A FARM HELPHOUSE			\$ 1,000.00	\$ 1,200.00	\$ 200.00	
DRAFT PLAN OF CONDOMINIUM APPLICATION			\$ 4,500.00	\$ 5,000.00	\$ 500.00	
DRAFT PLAN OF CONDOMINIUM APPLICATION-VACANT LAND OR COMMON ELEMENTS			\$ 8,000.00	\$ 9,000.00	\$ 1,000.00	
DRAFT PLAN OF SUBDIVISION APPLICATION			\$ 16,000.00	\$ 18,000.00	\$ 2,000.00	
REVISIONS TO A DRAFT APPROVED PLAN OF SUBDIVISION			\$ 8,000.00	\$ 9,000.00	\$ 1,000.00	
EXTENSION TO DRAFT PLAN APPROVAL OF A DRAFT PLAN OF SUBDIVISION			\$ 1,200.00	\$ 1,500.00	\$ 300.00	
EXTENSION TO DRAFT PLAN APPROVAL OF A DRAFT PLAN OF CONDOMINIUM			\$ 1,200.00	\$ 1,500.00	\$ 300.00	
SUBDIVISION AGREEMENT APPLICATION-SINGLE PHASE			\$ 19,000.00	\$ 21,000.00	\$ 2,000.00	
SUBDIVISION AGREEMENT APPLICATION-MULTIPLE PHASES			\$ 22,000.00	\$ 25,000.00	\$ 3,000.00	
DEVELOPMENT AGREEMENT APPLICATION			\$ 5,000.00	\$ 6,000.00	\$ 1,000.00	
PRE-SERVICING AGREEMENT APPLICATION				\$ 9,000.00	\$ 9,000.00	
AMENDMENT TO A REGISTERED SUBDIVISION AGREEMENT			\$ 6,500.00	\$ 7,000.00	\$ 500.00	
SUBDIVISION OR DEVELOPMENT OR SITE PLAN ASSUMPTION AGREEMENT			\$ 2,018.00	\$ 2,500.00	\$ 482.00	
FINAL APPROVAL OF A DRAFT PLAN OF CONDOMINIUM			\$ 1,200.00	\$ 1,400.00	\$ 200.00	
MINOR VARIANCE APPLICATION		Per Property/New Lot to be Created	\$ 1,400.00	\$ 1,600.00	\$ 200.00	
CONSENT APPLICATION			\$ 2,100.00	\$ 2,400.00	\$ 300.00	
ROAD CLOSING APPLICATION - MINOR		Plus legal review, appraisal and surveying fees	\$ 1,000.00	\$ 1,500.00	\$ 500.00	
ROAD CLOSING APPLICATION - ALL OTHERS		Plus legal review, appraisal and surveying fees	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00	

Public Works Department

<u>PERMITS</u>						
FIRE LINE SERVICING PERMIT	Per Permit	processing/review fee	\$ 260.00	\$ 270.00	\$ 10.00	

**Town of Lincoln**  
**2019 Proposed Fees & Charges**

Appendix A  
FN-01-19

Description	Unit of Measure	Notes	2018	2019	Increase	*HST
			Fee/Charge	Fee/Charge	(Decrease)	Included
INSPECTION FEE	Per Hour	regular hours	\$ 90.00	\$ 95.00	\$ 5.00	
INSPECTION FEE		overtime hours	\$ 230.00	\$ 235.00	\$ 5.00	
INSPECTION FEE	Per Hour	regular hours	\$ 90.00	\$ 95.00	\$ 5.00	
INSPECTION FEE		overtime hours	\$ 230.00	\$ 235.00	\$ 5.00	
INSPECTION FEE	Per Hour	regular hours	\$ 90.00	\$ 95.00	\$ 5.00	
INSPECTION FEE		overtime hours	\$ 230.00	\$ 235.00	\$ 5.00	
INSPECTION FEE	Per Hour	regular hours	\$ 90.00	\$ 95.00	\$ 5.00	
INSPECTION FEE		overtime hours	\$ 230.00	\$ 235.00	\$ 5.00	
INSPECTION FEE	Per Hour	regular hours	\$ 90.00	\$ 95.00	\$ 5.00	
INSPECTION FEE		overtime hours	\$ 230.00	\$ 235.00	\$ 5.00	
PROPERTY INFORMATION - AVAILABLE MUNICIPAL SERVICES	Per/Letter/Per Property		\$ 55.00	\$ 60.00	\$ 5.00	
DRAINAGE ACT	Per/Letter/Per Property		\$ 15.00	\$ 20.00	\$ 5.00	
TILE DRAINAGE LOAN APPLICATION FEE			\$ 180.80	\$ 186.45	\$ 5.65	*
TILE DRAINAGE TOWN INSPECTION FEES			\$ 237.30	\$ 242.95	\$ 5.65	*
TOURISM SIGN	Per Sign		\$ 315.00	\$ 325.00	\$ 10.00	
TOURISM SIGN MAINTENANCE	Per Sign		\$ 32.00	\$ 33.00	\$ 1.00	
<b><u>Water and Wastewater Charges</u></b>						
<b><u>METER CHARGES</u></b>						
MOVE/INSTALL A TOUCH PAD	Per Install	up to 19 mm	\$ 151.00	\$ 156.00	\$ 5.00	
METER INSTALLATION	Per Install	up to 1" meter (includes meter with touchpad reading) up to 1" meter (includes meter with radio frequency reading)	\$ 325.00	\$ 335.00	\$ 10.00	
METER INSTALLATION	Per Install	reading)	\$ 350.00	\$ 395.00	\$ 45.00	
METER TESTING	Per Test	up to 1" meter	\$ 325.00	\$ 335.00	\$ 10.00	
METER-SECONDARY READ	Per Reading	in and out read per owner request	\$ 100.00	\$ 105.00	\$ 5.00	
<b><u>MAINTENANCE</u></b>					\$ -	
TURN ON OR OFF - REGULAR HOURS	Per Trip		\$ 100.00	\$ 105.00	\$ 5.00	
TURN ON OR OFF - OVERTIME HOURS	Per Trip		\$ 200.00	\$ 210.00	\$ 10.00	
WATERMAIN TAPPING FEE - REGULAR HOURS	Per Service	up to 50 mm	\$ 270.00	\$ 280.00	\$ 10.00	
WATERMAIN TAPPING FEE - OVERTIME HOURS	Per Service	up to 50 mm	\$ 540.00	\$ 560.00	\$ 20.00	
ROD SEWER LATERAL - REGULAR HOURS	Per Lateral		\$ 540.00	\$ 555.00	\$ 15.00	
ROD SEWER LATERAL - OVERTIME HOURS	Per Lateral		\$ 1,080.00	\$ 1,110.00	\$ 30.00	
TV LATERAL - REGULAR HOURS	Per Service		\$ 540.00	\$ 555.00	\$ 15.00	
FROZEN SERVICES-REGULAR HOURS	Per Service	frozen pipe assistance	\$ 350.00	\$ 350.00	\$ -	
FROZEN SERVICES-OVERTIME HOURS	Per Service	frozen pipe assistance	\$ 700.00	\$ 700.00	\$ -	
<b><u>MISCELLANEOUS SERVICES</u></b>						
WW CERTIFICATE CHARGES	Per Certificate	per request	\$ 21.00	\$ 22.00	\$ 1.00	
ACCOUNT SETUP	Per Account	per request	\$ 21.00	\$ 22.00	\$ 1.00	
OWNERSHIP/TENANT/OCCUPANT CHANGE	Per Account	per request	\$ 21.00	\$ 22.00	\$ 1.00	
ACTIVATE/DEACTIVATE ACCOUNT	Per Occurrence	per request	\$ 21.00	\$ 22.00	\$ 1.00	
NSF CHEQUES	Per Occurrence		\$ 26.00	\$ 27.00	\$ 1.00	
STATEMENT OF ACCOUNT	Per Account	per owner/tenant request	\$ 7.00	\$ 8.00	\$ 1.00	
REPRINT OF BILL	Per Account	per owner/tenant request	\$ 7.00	\$ 8.00	\$ 1.00	

\* 13% HST is included

THE CORPORATION OF THE TOWN OF LINCOLN

BY-LAW NO. XXXX-XX

A BY-LAW TO ESTABLISH AND REGULATE  
PAYMENT OF VARIOUS FEES AND CHARGES  
WITHIN THE TOWN OF LINCOLN

WHEREAS Section 391 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that despite any Act, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it and for the use of its property, including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of the Town of Lincoln has, from time to time, established various fees and charges for information, services, activities and use of Town property;

AND WHEREAS the Council of the Corporation of the Town of Lincoln deems it expedient to enact a comprehensive by-law establishing and requiring the payment of fees for information, services, activities and use of Town property;

NOW THEREFORE, the Council of the Corporation of the Town of Lincoln enacts as follows:

1. The fees and charges as set out in Schedule "A" attached hereto and forming part of this By-law are hereby established and adopted by the Council of the Town of Lincoln.
2. The fees and charges as listed in Schedule "A" to this By-law will be subject to Harmonized Sales Tax (HST), where applicable.
3. No request by any person for any information, service, activity or use of Town property described in Schedule "A" will be processed or provided by any Town Official, unless and until the person requesting the information, service, activity or use of Town property has paid the applicable fee or charge in the prescribed amount as set out in Schedule "A" to the Town.
4. In the event that any information, service, activity or use of Town property is requested by a person, and a fee or charge for such information, service, activity or use of Town property has not been specifically provided for in Schedule "A", a fee or charge shall be calculated by Town staff utilizing the formula described in Schedule "B1", attached hereto and forming part of this By-law, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in Schedule "A".
5. Notwithstanding any other provision of this By-law or Schedule to this By-law, where the Town provides water services, wastewater services or storm drainage services to a property and incurs or will incur a capital cost in so doing, any property so serviced shall pay a charge to the Town equal to that property's share of the capital costs thereof, as determined by the Town, and no permit required to connect to such service shall issue until the capital cost charge is paid by the property owner.

6. Unless otherwise prescribed, the fees and charges established by this by-law shall be payable to the Town of Lincoln by cash, money order, certified cheque, cheque or debit card when due.
7. Fees and charges that have been imposed in accordance with this by-law that remain unpaid after the date on which they are due shall be subject to such prescribed interest and penalty charges as provided for by this By-law.
8. In the event that any part of this By-law, including any part of any Schedule to this By-law, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of the Schedule to this By-law, as applicable, shall continue to operate and to be in force and effect.
9. Any provision of any by-law of the Corporation of the Town of Lincoln that is inconsistent with this By-law is hereby repealed.
10. Notwithstanding Section 8 of this By-law, in the event that another by-law of the Corporation of the Town of Lincoln establishes a fee or charge that is not referenced by this By-law and that is not inconsistent with this By-law, the fee or charge established by that other by-law shall be deemed to be included in Schedule "A".
11. Where a form of words or expression are prescribed in this By-law, deviations therefrom not affecting the substance or calculated to mislead do not vitiate them.
12. This By-law shall be known as the "General Fees and Charges By-law".
13. That By-law No. 2018-39 is hereby repealed.
14. This By-law shall come into force and effect on February 1, 2019.

BY-LAW read a FIRST time this 28th day of January, 2019.

BY-LAW read a SECOND time this 28th day of January, 2019.

BY-LAW read a THIRD time and FINALLY PASSED this 28th day of January, 2019.

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MAYOR: SANDRA EASTON

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CLERK: JULIE KIRKELOS



# 2019 FEES & CHARGES

By-law No. XXXX-XX

Effective February 1, 2019

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Town of Lincoln  
2019 Fees Charges

			<u>Building Department</u>				
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b><u>BUILDING PERMIT APPLICATION FEES</u></b>							
MINIMUM FEE	Per Permit		\$ 175.00	\$ -	\$ 175.00		
<b><u>GROUP "A" ASSEMBLY</u></b>							
PORTABLE CLASSROOMS	Flat Fee		\$ 400.00	\$ -	\$ 400.00		
SCHOOLS	Sq. Metre		\$ 16.04	\$ -	\$ 16.04		
ALL RECREATION FACILITIES, INCLUDING ARENAS/GYMNASIUMS	Sq. Metre		\$ 16.04	\$ -	\$ 16.04		
DAY-CARE FACILITIES	Sq. Metre		\$ 16.04	\$ -	\$ 16.04		
LIBRARIES	Sq. Metre		\$ 16.04	\$ -	\$ 16.04		
PLACES OF WORSHIP	Sq. Metre		\$ 16.04	\$ -	\$ 16.04		
RESTAURANTS - OVER 30 SEATS	Sq. Metre		\$ 16.04	\$ -	\$ 16.04		
NON-RESIDENTIAL - OUTDOOR PATIO ADDITIONS	Flat Fee Sq. Metre		\$ 450.00 \$ 16.04	\$ - \$ -	\$ 450.00 \$ 16.04		
<b><u>GROUP "B" INSTITUTIONAL</u></b>							
INSTITUTIONAL	Sq. Metre		\$ 17.65	\$ -	\$ 17.65		
HOSPITAL	Sq. Metre		\$ 17.65	\$ -	\$ 17.65		
NURSING HOMES	Sq. Metre		\$ 17.65	\$ -	\$ 17.65		
ADDITIONS	Sq. Metre		\$ 17.65	\$ -	\$ 17.65		
<b><u>GROUP "C" RESIDENTIAL</u></b>							
SINGLE DETACHED DWELLING, SEMI-DETACHED DWELLING, DUPLEX	Sq. Metre		\$ 14.00	\$ -	\$ 14.00		
TRIPLEX, FOURPLEX, ROW, TOWNHOUSE	Sq. Metre		\$ 14.00	\$ -	\$ 14.00		
REPEAT PLANS FOR SINGLE DETACHED, ETC.	Sq. Metre		\$ 12.00	\$ -	\$ 12.00		
APARTMENT BUILDINGS - 3 STOREYS OR LESS AND/OR LESS THAN 600 SQUARE METRES	Sq. Metre		\$ 14.00	\$ -	\$ 14.00		
HOTELS/ MOTELS - 3 STOREYS OR LESS AND/OR LESS THAN 600 SQUARE METRES	Sq. Metre		\$ 14.00	\$ -	\$ 14.00		
TRAILERS/MOBILE HOMES	Sq. Metre		\$ 400.00	\$ -	\$ 400.00		
ADDITIONS - SINGLES TO TOWNHOUSES	Sq. Metre		\$ 14.00	\$ -	\$ 14.00		
ADDITIONS - APARTMENTS TO HOTELS/MOTELS	Sq. Metre		\$ 14.00	\$ -	\$ 14.00		
<b><u>GROUP "C" RESIDENTIAL - LARGE BUILDINGS</u></b>							
APARTMENT BUILDINGS - 4 STOREYS AND OVER AND/OR HOTELS/ MOTELS - 4 STOREYS AND OVER AND/OR MORE THAN 600 SQUARE METRES	Sq. Metre Sq. Metre		\$ 14.00 \$ 14.00	\$ - \$ -	\$ 14.00 \$ 14.00		
ADDITIONS	Sq. Metre		\$ 14.00	\$ -	\$ 14.00		
<b><u>GROUP "D", "E", "F2", "F3" SMALL BUILDINGS</u></b>							
OFFICE, RETAIL, OTHER BUSINESS AND PERSONAL SERVICES AND MANUFACTURING/WAREHOUSE BUILDINGS - SINGLE OCCUPANCY	Sq. Metre		\$ 13.45	\$ -	\$ 13.45		



Town of Lincoln  
2019 Fees Charges

Building Department							
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
OFFICE, RETAIL, OTHER BUSINESS AND PERSONAL	Sq. Metre		\$ 10.23	\$ -	\$ 10.23		
OFFICE, RETAIL, OTHER BUSINESS AND PERSONAL							
SERVICES AND MANUFACTURING/WAREHOUSE BUILDINGS -							
INTERIOR RENOVATIONS	Sq. Metre		\$ 10.23	\$ -	\$ 10.23		
ADDITIONS	Sq. Metre		\$ 13.45	\$ -	\$ 13.45		
<b><u>GROUP "D" LARGE BUILDINGS</u></b>							
OFFICE BUILDINGS - SINGLE OCCUPANCY	Sq. Metre		\$ 11.84	\$ -	\$ 11.84		
OFFICE BUILDINGS, OTHER BUSINESS AND PERSONAL							
SERVICES - SINGLE OCCUPANCY	Sq. Metre		\$ 11.84	\$ -	\$ 11.84		
OFFICE BUILDINGS - MULTIPLE OCCUPANCIES - SHELL ONLY	Sq. Metre		\$ 9.15	\$ -	\$ 9.15		
OTHER BUSINESS AND PERSONAL SERVICES - MULTIPLE							
OCCUPANCIES - SHELL ONLY	Sq. Metre		\$ 9.15	\$ -	\$ 9.15		
OFFICE BUILDINGS - INTERIOR RENOVATIONS	Sq. Metre		\$ 9.15	\$ -	\$ 9.15		
OTHER BUSINESS AND PERSONAL SERVICES - INTERIOR							
RENOVATIONS	Sq. Metre		\$ 9.15	\$ -	\$ 9.15		
ADDITIONS	Sq. Metre		\$ 11.84	\$ -	\$ 11.84		
<b><u>GROUP "E" MERCANTILE - LARGE BUILDINGS</u></b>							
RETAIL STORES - SINGLE OCCUPANCY	Sq. Metre		\$ 11.84	\$ -	\$ 11.84		
RETAIL STORES - MULTIPLE OCCUPANCIES - SHELL ONLY	Sq. Metre		\$ 9.15	\$ -	\$ 9.15		
RETAIL STORES - INTERIOR RENOVATIONS	Sq. Metre		\$ 9.15	\$ -	\$ 9.15		
ADDITIONS	Sq. Metre		\$ 11.84	\$ -	\$ 11.84		
<b><u>GROUP "F" INDUSTRIAL - LARGE BUILDINGS</u></b>							
MANUFACTURING/WAREHOUSE	Sq. Metre		\$ 13.45	\$ -	\$ 13.45		
PARKING GARAGE	Sq. Metre		\$ 9.00	\$ -	\$ 9.00		
OPEN MEZZANINE	Sq. Metre		\$ 9.00	\$ -	\$ 9.00		
ADDITIONS	Sq. Metre		\$ 13.45	\$ -	\$ 13.45		
<b><u>ADDITIONAL RESIDENTIAL STRUCTURES</u></b>							
GARAGE, STORAGE SHED, CARPORT	Sq. Metre		\$ 4.40	\$ -	\$ 4.40		
DECK, BALCONY, OPEN PORCH	Sq. Metre		\$ 4.40	\$ -	\$ 4.40		
SUNROOM (UNHEATED)	Sq. Metre		\$ 7.00	\$ -	\$ 7.00		
FINISHING A BASEMENT AREA	Sq. Metre		\$ 4.40	\$ -	\$ 4.40		
NEW FOUNDATION/BASEMENT FOR AN EXISTING DWELLING	Sq. Metre		\$ 4.40	\$ -	\$ 4.40		
PRIVATE SWIMMING POOL	Flat Fee		\$ 225.00	\$ -	\$ 225.00		
<b><u>OTHER CLASSIFICATIONS</u></b>							
PLUMBING ONLY-UP TO 10 FIXTURES.	Flat Fee		\$ 175.00	\$ -	\$ 175.00		
PLUMBING ONLY-OVER 10 FIXTURES	Per \$1,000 Value	fee is based on the estimated value of construction	\$ 12.00	\$ -	\$ 12.00		
HVAC/SPRINKLER/MECHANICAL - RESIDENTIAL	Flat Fee		\$ 175.00	\$ -	\$ 175.00		

Town of Lincoln  
2019 Fees Charges

Building Department							
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
HVAC/SPRINKLER/MECHANICAL - NON-RESIDENTIAL	Per \$1,000 Value	fee is based on the estimated value of construction	\$ 12.00	\$ -	\$ 12.00		
GREENHOUSE (GROWING AREA ONLY)	Sq. Metre	for the first 929 square metres of building area	\$ 1.40	\$ -	\$ 1.40		
GREENHOUSE (GROWING AREA ONLY)	Sq. Metre	for the portion of the building area over 929 square metres	\$ 0.11	\$ -	\$ 0.11		
FARM BUILDING, AIR SUPPORTED STRUCTURE	Sq. Metre		\$ 1.72	\$ -	\$ 1.72		
RELOCATION/MOVING PERMITS	Flat Fee		\$ 450.00	\$ -	\$ 450.00		
TENTS	Sq. Metre	minimum of \$175.00; maximum of \$400.00	\$ 2.15	\$ -	\$ 2.15		
PUBLIC POOLS	Flat Fee		\$ 2,000.00	\$ -	\$ 2,000.00		
RETAINING WALLS	Flat Fee		\$ 175.00	\$ -	\$ 175.00		
DEMOLITIONS (COMPLETE OR PARTIAL BUILDING)	Sq. Metre	minimum of \$175.00	\$ 0.43	\$ -	\$ 0.43		
WOODSTOVES, FIREPLACES, CHIMNEYS	Flat Fee		\$ 175.00	\$ -	\$ 175.00		
SIGNS	Flat Fee		\$ 250.00	\$ -	\$ 250.00		
TEMPORARY SIGNS - COMMUNITY EVENTS	Flat Fee		\$ 50.00	\$ -	\$ 50.00		
<b><u>ALTERATIONS AND REPAIRS TO EXISTING FLOOR AREAS</u></b>							
GROUP A & B OCCUPANCIES	Sq. Metre		\$ 9.00	\$ -	\$ 9.00		
GROUP C, D & E OCCUPANCIES	Sq. Metre		\$ 9.00	\$ -	\$ 9.00		
GROUP F OCCUPANCIES	Sq. Metre		\$ 9.00	\$ -	\$ 9.00		
<b><u>CONDITIONAL PERMITS</u></b>							
TO CONSTRUCT A BUILDING, OR PART THEREOF, PURSUANT TO THE CONDITIONAL PERMIT PROVISIONS OF THE BUILDING CODE ACT	Flat Fee		\$ 2,000.00	\$ -	\$ 2,000.00		
<b><u>CHANGE OF USE (WITH NO CONSTRUCTION)</u></b>	Flat Fee		\$ 400.00	\$ -	\$ 400.00		
<b><u>OCCUPANCY PERMIT (PER UNIT) AS PER OBC</u></b>	Flat Fee		\$ 125.00	\$ -	\$ 125.00		
<b><u>TRANSFER OF PERMIT</u></b>	Flat Fee		\$ 100.00	\$ -	\$ 100.00		
WHERE OWNERSHIP CHANGES ON A PROPERTY AND THERE ARE NO OTHER CHANGES TO THE PROJECT OR PROFESSIONAL SERVICES							
<b><u>ADDITIONAL PERMIT FEE</u></b>	Per Hour	minimum of \$100.00	\$ 75.00	\$ -	\$ 75.00		
WHERE AN APPLICANT FOR A PERMIT MAKES A MATERIAL CHANGE TO A PLAN SPECIFICATION DOCUMENT, OR OTHER INFORMATION,							
<b><u>REVISIONS TO PERMITS</u></b>	Per Hour	minimum of \$100.00	\$ 75.00	\$ -	\$ 75.00		
<b><u>INSPECTION FEES</u></b>							
WHERE AN INSPECTOR DETERMINES THAT THE WORK FOR WHICH AN INSPECTION HAS BEEN REQUESTED IS NOT SUFFICIENTLY COMPLETE TO ALLOW FOR PROPER INSPECTON	Per Inspection		\$ 90.00	\$ -	\$ 90.00		
WHERE A REQUESTED INSPECTION REVEALS AN INFRACTION THAT WAS IDENTIFIED AT A PREVIOUS INSPECTION AND NOT REMEDIED	Per Inspection		\$ 90.00	\$ -	\$ 90.00		

Town of Lincoln  
2019 Fees Charges

2019 Fees Charges			<u>Building Department</u>				
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
ADDITIONAL INSPECTIONS/NON-ROUTINE INSPECTIONS	Per Inspection		\$ 90.00	\$ -	\$ 90.00		
LIQUOR LICENSE INSPECTIONS	Per Inspection		\$ 200.00	\$ -	\$ 200.00		
<u>PERMIT APPROVAL</u>							
WHERE THE WORK CANNOT BE DESCRIBED	Per \$1,000 Value		\$ 12.00	\$ -	\$ 12.00		
<u>OTHER FEES</u>							
WRITTEN PROPERTY INFORMATION/WORK ORDERS	Per Letter/Per Property		\$ 100.00	\$ -	\$ 100.00		
APPLICATION FOR VARIANCE TO SIGN BY-LAW	Flat Fee		\$ 500.00	\$ -	\$ 500.00		
E-MAIL MONTHLY BUILDING ACTIVITY REPORT	\$3/month		\$ 36.00	\$ -	\$ 36.00		
<u>TIMING OF PAYMENT OF APPLICATION FEES</u>							
FEES ARE SUBJECT TO CHANGE FROM TIME TO TIME. THE PERMIT FEE IS PAYABLE AT THE TIME OF THE SUBMISSION OF THE APPLICATION.							
<u>REFUND OF FEES</u>							
IN THE EVENT OF NON-COMMENCEMENT OF ANY PROJECT AFTER A PERMIT HAS BEEN ISSUED, THE APPLICANT MAY, PROVIDED A WRITTEN							
IF ONLY ADMINISTRATIVE FUNCTIONS HAVE BEEN PERFORMED, 70% OF THE FEE MAY BE REFUNDED.							
IF ADMINISTRATIVE FUNCTIONS, ZONING FUNCTIONS AND GRADING REVIEWING FUNCTIONS HAVE BEEN PERFORMED, 60% OF THE FEE MAY							
IF ADMINISTRATIVE FUNCTIONS, ZONING FUNCTIONS, GRADING REVIEW FUNCTIONS AND PLAN EXAMINATION FUNCTIONS HAVE BEEN							
IF THE PERMIT HAS BEEN ISSUED AND NO INSPECTIONS HAVE BEEN PERFORMED SUBSEQUENT TO THE ISSUANCE OF THE PERMIT 30% OF							
NOTWITHSTANDING THE ABOVE, NO REFUND SHALL BE MADE OF AN AMOUNT LESS THAN \$175.00.							
IN ADDITION, ANY PAYMENTS OUTSTANDING TO THE TOWN SHALL BE DEDUCTED FROM THE APPLICATION FEE BY THE DIRECTOR OF							
<u>REACTIVATION</u>							
ANY WORK FOR WHICH A PERMIT IS ISSUED SHALL BE DEEMED TO HAVE BEEN ABANDONED AND CANCELLED SIX MONTHS AFTER THE DATE							
<u>CONSULTING SERVICES</u>							
WHERE ANY APPLICATION REQUIRES THE TOWN TO HIRE A CONSULTANT TO REVIEW SUPPORTING TECHNICAL STUDIES ON BEHALF OF THE							
<u>PERFORMANCE DEPOSITS</u>			See Note		See Note		
PERFORMANCE DEPOSIT (Site Plan Agreement)		as per agreement					
PERFORMANCE DEPOSIT	Per Dwelling Unit	when not part of site plan agreement	\$ -	\$ -	\$ -	Yes	\$ 2,000.00
PERFORMANCE DEPOSIT	Per Permit	for all other permit applications	\$ -	\$ -	\$ -	Yes	\$ 1,000.00
PERFORMANCE DEPOSIT	Per Permit	moving of building	\$ -	\$ -	\$ -	Yes	\$ 3,000.00

Town of Lincoln  
2019 Fees Charges

Building Department								
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount	
PERFORMANCE DEPOSIT	Per Permit	where as a condition of permitting the construction of a new dwelling, the existing dwelling must be demolished within two months of occupying the new dwelling.	\$ -	\$ -	\$ -	Yes	\$ 5,000.00	

NOTES

1. Permit application fee is based on \$ per square metre or \$ flat fee.
2. Square metres is the gross floor area of all floors, mezzanines, lofts and habitable areas for each major occupancy classification measured from the outer
3. There are no deductions from the gross floor area for openings such as stairs, shafts, etc.
4. Unfinished basements and crawl spaces are not used in the fee calculation for new construction and additions. Attached garages are not used in the fee
5. Major occupancy is based on the Ontario Building Code.
6. New construction and additions include plumbing and other regulated building services and components but does not include septic systems.
7. Revisions or amendment to a permit is \$75.00 per hour with a minimum of \$100.00
8. If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$12.00 for each \$1,000.00 of the value of the work proposed. The value to be determined by the Chief Building Official.
9. Relocation permit for a building authorizes the moving of the building only. A separate building permit is required for the foundation and any other construction.
10. Fees for additions shall be calculated at the same rate as stated for major occupancy.
11. Where construction has commenced prior to the issuance of a building permit, the prescribed permit fees shall be doubled. Construction is defined as placing of concrete; installation of plumbing or buried piping for building drain, sewer drainage pipe or water distribution pipe.

Note: Fees and charges are due at receipt of service or booking.

Town of Lincoln  
2019 Fees Charges

<u>Cemetery Fees</u>			2019		2019	Deposit	Deposit
Description	Unit of Measure	Notes	Base Fee	HST	Fee/Charge	Required	Amount
<u>INTERMENT RIGHTS FEES</u>							
<u>RESIDENT</u>							
SINGLE GRAVE LAND CHARGE	Per Lot		\$ 1,137.99	\$ 147.94	\$ 1,285.92	Yes	\$ 1,285.92
SINGLE GRAVE CARE CHARGE-40% of Selling Price	Per Lot		\$ 758.66	\$ 98.63	\$ 857.28	Yes	\$ 857.28
SINGLE CREMATION LAND CHARGE	Per Lot		\$ 455.19	\$ 59.18	\$ 514.37	Yes	\$ 514.37
SINGLE CREMATION CARE CHARGE-40% of Selling Price	Per Lot		\$ 303.46	\$ 39.45	\$ 342.91	Yes	\$ 342.91
SINGLE PREMIUM GRAVE LAND CHARGE	Per Lot		\$ 1,342.59	\$ 174.54	\$ 1,517.12	Yes	\$ 1,517.12
SINGLE PREMIUM GRAVE CARE CHARGE-40% of Selling Price	Per Lot		\$ 895.05	\$ 116.36	\$ 1,011.41	Yes	\$ 1,011.41
SINGLE COLUMBARIUM NICHE "A" LAND CHARGE	Per Niche		\$ 1,300.00	\$ 169.00	\$ 1,469.00	Yes	\$ 1,469.00
SINGLE COLUMBARIUM NICHE "A" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 390.00	\$ 50.70	\$ 440.70	Yes	\$ 440.70
SINGLE COLUMBARIUM NICHE "B" LAND CHARGE	Per Niche		\$ 1,050.00	\$ 136.50	\$ 1,186.50	Yes	\$ 1,186.50
SINGLE COLUMBARIUM NICHE "B" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 315.00	\$ 40.95	\$ 355.95	Yes	\$ 355.95
SCATTERING CARE CHARGE	Single		\$ 100.00	\$ 13.00	\$ 113.00	Yes	\$ 113.00
<u>NON-RESIDENT-50% Premium</u>							
SINGLE GRAVE LAND CHARGE	Per Lot		\$ 1,706.98	\$ 221.91	\$ 1,928.88	Yes	\$ 1,928.88
SINGLE GRAVE CARE CHARGE	Per Lot		\$ 1,137.99	\$ 147.94	\$ 1,285.92	Yes	\$ 1,285.92
SINGLE CREMATION LAND CHARGE	Per Lot		\$ 682.79	\$ 88.76	\$ 771.55	Yes	\$ 771.55
SINGLE CREMATION CARE CHARGE	Per Lot		\$ 455.19	\$ 59.18	\$ 514.37	Yes	\$ 514.37
SINGLE PREMIUM GRAVE LAND CHARGE	Per Lot		\$ 2,013.88	\$ 261.80	\$ 2,275.68	Yes	\$ 2,275.68
SINGLE PREMIUM GRAVE CARE CHARGE-40% of Selling Price	Per Lot		\$ 1,342.58	\$ 174.54	\$ 1,517.12	Yes	\$ 1,517.12
SINGLE COLUMBARIUM NICHE "A" LAND CHARGE	Per Niche		\$ 1,950.00	\$ 253.50	\$ 2,203.50	Yes	\$ 2,203.50
SINGLE COLUMBARIUM NICHE "A" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 585.00	\$ 76.05	\$ 661.05	Yes	\$ 661.05
SINGLE COLUMBARIUM NICHE "B" LAND CHARGE	Per Niche		\$ 1,575.00	\$ 204.75	\$ 1,779.75	Yes	\$ 1,779.75
SINGLE COLUMBARIUM NICHE "B" CARE CHARGE	Per Niche	Care Charge is 30% of Land Charge	\$ 472.50	\$ 61.43	\$ 533.93	Yes	\$ 533.93
SCATTERING CARE CHARGE	Single		\$ 150.00	\$ 19.50	\$ 169.50	Yes	\$ 169.50
<u>INTERMENT FEES</u>							
<u>STANDARD BURIAL</u>							
REGULAR HOURS	Per Burial		\$ 1,020.00	\$ 132.60	\$ 1,152.60	Yes	\$ 1,152.60
OVERTIME RATE	Per Burial	30% surcharge over regular hours	\$ 1,326.00	\$ 172.38	\$ 1,498.38	Yes	\$ 1,498.38
SUNDAYS/HOLIDAYS	Per Burial	50% surcharge over regular hours	\$ 1,530.00	\$ 198.90	\$ 1,728.90	Yes	\$ 1,728.90
<u>CREMATION/STILLBIRTH BURIAL</u>							
REGULAR HOURS	Per Cremation/Stillbirth Burial		\$ 401.50	\$ 52.20	\$ 453.70	Yes	\$ 453.70
OVERTIME RATE	Per Cremation/Stillbirth B 30% surcharge over regular hours		\$ 521.95	\$ 67.85	\$ 589.80	Yes	\$ 589.80
SUNDAYS/HOLIDAYS	Per Cremation/Stillbirth B 50% surcharge over regular hours		\$ 602.25	\$ 78.29	\$ 680.54	Yes	\$ 680.54
<u>DOUBLE DEPTH BURIAL *GRANDFATHERED ONLY</u>							
REGULAR HOURS	Per Burial		\$ 1,500.00	\$ 195.00	\$ 1,695.00	Yes	\$ 1,695.00
OVERTIME RATE	Per Burial	30% surcharge over regular hours	\$ 1,950.00	\$ 253.50	\$ 2,203.50	Yes	\$ 2,203.50
SUNDAYS/HOLIDAYS	Per Burial	50% surcharge over regular hours	\$ 2,250.00	\$ 292.50	\$ 2,542.50	Yes	\$ 2,542.50

Town of Lincoln  
2019 Fees Charges

Cemetery Fees								
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount	
<b>INURNMENT</b>								
REGULAR HOURS	Per Niche Inurnment		\$ 375.00	\$ 48.75	\$ 423.75	Yes	\$ 423.75	
OVERTIME RATE	Per Niche Inurnment	30% surcharge over regular hours	\$ 487.50	\$ 63.38	\$ 550.88	Yes	\$ 550.88	
SUNDAYS/HOLIDAYS	Per Niche Inurnment	50% surcharge over regular hours	\$ 562.50	\$ 73.13	\$ 635.63	Yes	\$ 635.63	
<b>SCATTERING</b>								
REGULAR HOURS	Single		\$ 225.00	\$ 29.25	\$ 254.25	Yes	\$ 254.25	
OVERTIME RATE	Single	30% surcharge over regular hours	\$ 292.50	\$ 38.03	\$ 330.53	Yes	\$ 330.53	
SUNDAYS/HOLIDAYS	Single	50% surcharge over regular hours	\$ 337.50	\$ 43.88	\$ 381.38	Yes	\$ 381.38	
<b>FOUNDATION CHARGES</b>								
FOUNDATION CHARGE PER CUBIC FOOT			\$ 37.50	\$ 4.88	\$ 42.38	Yes	\$ 42.38	
MINIMUM CHARGE FOR FOUNDATION			\$ 325.00	\$ 42.25	\$ 367.25	Yes	\$ 367.25	
MARKERS			\$ 110.00	\$ 14.30	\$ 124.30	Yes	\$ 124.30	
CORNERSTONES			\$ 125.00	\$ 16.25	\$ 141.25	Yes	\$ 141.25	
<b>MARKER CARE AND MAINTENANCE</b>								
FLAT MARKER LESS THAN 173 SQUARE INCHES		As prescribed by Bereavement Authority of Ontario (BAO)	\$ -	\$ -	\$ -	No	\$ -	
FLAT MARKER AT LEAST 173 SQUARE INCHES		As prescribed by BAO	\$ 50.00	\$ 6.50	\$ 56.50	Yes	\$ 56.50	
UPRIGHT MARKER 4 FEET OR LESS IN HEIGHT AND 4 FEET OR LESS IN LENGTH, INCLUDING THE BASE		As prescribed by BAO	\$ 100.00	\$ 13.00	\$ 113.00	Yes	\$ 113.00	
UPRIGHT MARKER MORE THAN 4 FEET IN EITHER HEIGHT OR LENGTH, INCLUDING THE BASE		As prescribed by BAO	\$ 200.00	\$ 26.00	\$ 226.00	Yes	\$ 226.00	
MONUMENT INSPECTION			\$ 75.00	\$ 9.75	\$ 84.75	Yes	\$ 84.75	
<b>ADMINISTRATION SERVICES</b>								
TRANSFER OF INTERMENT RIGHTS	Per Transfer		\$ 125.00	\$ 16.25	\$ 141.25	Yes	\$ 141.25	
DUPLICATE CERTIFICATE	Per Certificate		\$ 35.00	\$ 4.55	\$ 39.55	Yes	\$ 39.55	
PROCESSING OF FORMS/APPLICATIONS ESTABLISHING RIGHTS OF HEIRS FOR INTERMENT PURPOSES	Per Lot	Plus applicable Care Charge unless previously paid for the lot	\$ 200.00	\$ 26.00	\$ 226.00	Yes	\$ 226.00	
<b>MEMORIAL PRODUCTS</b>								
BRONZE WREATH	Per Plaque		\$ 825.00	\$ 107.25	\$ 932.25	Yes	\$ 932.25	
PRENEED BRONZE WREATH DATE PLATE	Per Plate		\$ 100.00	\$ 13.00	\$ 113.00	Yes	\$ 113.00	
WALLPLATE	Per Plate		\$ 400.00	\$ 52.00	\$ 452.00	Yes	\$ 452.00	
WALLPLATE SPACE HOLD	Per Plate		\$ 50.00	\$ 6.50	\$ 56.50	Yes	\$ 56.50	
SPECIALTY ITEMS		Specialty items and other memorial options not identified above may be available for purchase.	Actual Costs		See Note	Yes		
<b>DONATION ITEMS</b>								
BENCH WITH NAME PLATE	per bench	Official Tax Receipt to be issued	\$ 2,295.00	\$ -	\$ 2,295.00	Yes	\$ 2,295.00	
TREE WITH NAME PLATE	per tree	Official Tax Receipt to be issued	\$ 847.50	\$ -	\$ 847.50	Yes	\$ 847.50	
PICNIC TABLE WITH NAME PLATE	per table	Official Tax Receipt to be issued	\$ 2,495.00	\$ -	\$ 2,495.00	Yes	\$ 2,495.00	

Note: Fees and charges are due at time of booking-100% deposit is required.

Community Services-Facilities								
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount	
<b><u>FLEMING &amp; JORDAN ARENA ICE RENTAL</u></b>								
WEEKDAYS BEFORE 4:00 PM	Hourly	Non Prime	\$ 169.20	\$ 22.00	\$ 191.20	No	\$ -	
WEEKDAYS AFTER 4:00 PM	Hourly	Prime	\$ 193.23	\$ 25.12	\$ 218.35	No	\$ -	
WEEKENDS	Hourly	Prime	\$ 193.23	\$ 25.12	\$ 218.35	No	\$ -	
MINOR SPORTS & SCHOOLS	Hourly	Subsidized (all times)	\$ 149.87	\$ 19.48	\$ 169.35	No	\$ -	
PUBLIC SKATING	Per Adult		\$ 2.88	\$ 0.37	\$ 3.25	No	\$ -	
PUBLIC SKATING	Per Child		\$ 2.25	\$ -	\$ 2.25	No	\$ -	
PUBLIC SKATING	Per Family	For 2 adults & up to 4 children	\$ 6.64	\$ 0.86	\$ 7.50	No	\$ -	
PUBLIC SKATING CLIP CARD - CHILD	10 skates		\$ 20.25	\$ -	\$ 20.25	No	\$ -	
PUBLIC SKATING CLIP CARD - ADULT	10 skates		\$ 25.88	\$ 3.37	\$ 29.25	No	\$ -	
PUBLIC SKATING CLIP CARD - FAMILY	10 skates	For 2 adults & up to 4 children	\$ 59.73	\$ 7.77	\$ 67.50	No	\$ -	
SHINNY HOCKEY	Per Adult		\$ 9.73	\$ 1.27	\$ 11.00	No	\$ -	
TICKET ICE	Per Skater	Figure Skating Practice - Coach is free	\$ 5.25	\$ -	\$ 5.25	No	\$ -	
PRESCHOOL SKATE	Per Adult	Child is Free - 6 and under	\$ 2.88	\$ 0.37	\$ 3.25	No	\$ -	
FAMILY STICK & PUCK - CHILD	Per Child		\$ 5.25		\$ 5.25	No	\$ -	
FAMILY STICK & PUCK - ADULT	Per Adult		\$ 4.65	\$ 0.60	\$ 5.25	No	\$ -	
PUBLIC SKATE SEASON PASS - CHILD	Per Child		\$ 55.00	\$ -	\$ 55.00	No	\$ -	
PUBLIC SKATE SEASON PASS - ADULT	Per Adult		\$ 66.37	\$ 8.63	\$ 75.00	No	\$ -	
PUBLIC SKATE SEASON PASS - FAMILY	Per Family	For 2 adults & up to 4 children	\$ 132.74	\$ 17.26	\$ 150.00	No	\$ -	
<b><u>FLEMING &amp; JORDAN DRY ICE/FLOOR RENTAL</u></b>								
MINOR SPORTS & SCHOOLS	Hourly		\$ 58.32	\$ 7.58	\$ 65.90	No	\$ -	
DRY ICE	Hourly		\$ 94.78	\$ 12.32	\$ 107.10	No	\$ -	
<b><u>BEAMSVILLE LIONS PARK RENTALS</u></b>								
SMALL LOCAL TOURNAMENTS	Per Day/Per Field	Plus Hydro Costs	\$ 267.97	\$ 34.84	\$ 302.80	No	\$ -	
ADULT SPORT FIELD RENTAL RATES	Per Game		\$ 26.42	\$ 3.43	\$ 29.85	No	\$ -	
ADULT SPORT FIELD HYDRO CHARGE	Per Game	separately metered	Actual Costs		Actual Costs	No		
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child <7		\$ 9.50	\$ -	\$ 9.50	No	\$ -	
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child 8-18 yrs		\$ 15.95	\$ -	\$ 15.95	No	\$ -	
BEAMSVILLE LIONS PARK PAVILLION	4 Hour Maximum		\$ 53.76	\$ 6.99	\$ 60.75	No	\$ -	
BEAMSVILLE LIONS PARK PAVILLION	5 Hours +		\$ 85.66	\$ 11.14	\$ 96.80	No	\$ -	
LARGE SPECIAL/SPORT RENTALS - over 500 people	Daily Rate	Fee plus reimburse for Town direct costs	\$ 1,069.20	\$ 139.00	\$ 1,208.20	Yes	\$ 500.00	
<b><u>CHARLES DALEY PARK</u></b>								
EAST OR WEST PAVILLION OR DESIGNATED PICNIC AREA OR BANDSHELL - under 50 people	Daily Rate	Per Area	\$ 55.84	\$ 7.26	\$ 63.10	No		
SMALL SCALE RENTALS - under 200 people	Per Hour	Small groups requiring Town services	\$ 55.84	\$ 7.26	\$ 63.10	Yes	\$ 200.00	
LARGE SCALE RENTALS - 200 + people	Per Hour	Fee plus reimburse for Town direct costs	\$ 65.18	\$ 8.47	\$ 73.65	Yes	\$ 200.00	
<b><u>LINCOLN CENTRE HALL RENTALS</u></b>								
HOURLY RATE	Hourly	5 hour maximum	\$ 42.83	\$ 5.57	\$ 48.40	No	\$ -	

Town of Lincoln  
2019 Fees Charges

		<u>Community Services-Facilities</u>					
DAILY RATE	Daily Rate	Over 5 hours	\$ 412.92	\$ 53.68	\$ 466.60	Yes	\$ 200.00
<u>FLEMING CENTRE</u>							
ONE MEETING ROOM	Hourly	max 30 people	\$ 20.97	\$ 2.73	\$ 23.70	No	\$ -
TWO MEETING ROOMS	Hourly	max 60 people	\$ 26.42	\$ 3.43	\$ 29.85	No	\$ -
THREE MEETING ROOMS	Hourly	max 100 people	\$ 31.90	\$ 4.15	\$ 36.05	No	\$ -
CONCOURSE	Hourly		\$ 31.90	\$ 4.15	\$ 36.05	No	\$ -
SPECIAL EVENTS	Daily	Includes Arena floor, concourse, 3 meeting rooms	\$ 1,393.10	\$ 181.10	\$ 1,574.20	Yes	\$ 200.00
CHILDREN'S SKATING PARTIES	Booking	Includes public skate admission for 20 children and 2 adults, 2 1/2 hours of meeting room use	\$85.66	11.14	\$96.80	No	\$ -
<u>JORDAN ARENA HALL</u>							
JORDAN HALL	Hourly	Max 100 people	\$31.90	\$ 4.15	\$36.05	No	\$ -
<u>JORDAN LIONS PARK RENTALS</u>							
SMALL LOCAL TOURNAMENTS	Per Day/Per Field	Plus Hydro Costs	\$ 260.18	\$ 33.82	\$ 294.00	No	\$ -
ADULT SPORT FIELD RENTAL RATES	Per Game		\$ 25.00	\$ 3.25	\$ 28.25	No	\$ -
ADULT SPORT FIELD HYDRO CHARGE	Per Game	separately metered	see note		see note	No	\$ -
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child <7		\$ 9.00	\$ -	\$ 9.00	No	\$ -
CHILDREN'S TEAM SPORT FIELD RENTAL RATE	Per Child 8-18 yrs		\$ 15.00	\$ -	\$ 15.00	No	\$ -
JORDAN LIONS PARK PAVILLION	4 Hour Maximum		\$ 53.76	\$ 6.99	\$ 60.75	No	\$ -
JORDAN LIONS PARK PAVILLION	5 Hours +		\$ 85.66	\$ 11.14	\$ 96.80	No	\$ -
LARGE SPECIAL/SPORT RENTALS - over 500 people	Daily Rate	Fee plus reimburse for Town direct costs	\$ 1,038.05	\$ 134.95	\$ 1,173.00	Yes	\$ 500.00
<u>ALL RENTALS</u>							
FACILITY CANCELLATION FEE	Per Request	Cancellation of booking	\$ 25.00	\$ -	\$ 25.00	No	\$ -
<u>DONATION ITEMS</u>							
BENCH WITH NAME PLATE	per bench	Official Tax Receipt to be issued	\$ 2,295.00	\$ -	\$ 2,295.00	Yes	\$2,295.00
TREE WITH NAME PLATE	per tree	Official Tax Receipt to be issued	\$ 847.50	\$ -	\$ 847.50	Yes	\$ 847.50
PICNIC TABLE WITH NAME PLATE	per table	Official Tax Receipt to be issued	\$ 2,495.00	\$ -	\$ 2,495.00	Yes	\$2,495.00

Note: Fees and charges are due at time of booking.  
All rentals require insurance listing the Town of Lincoln as an additional insured. Staff fees may be added to any rental.  
Private ice rentals (used for children's parties) can add one meeting room (1 hour maximum) for no additional charge.



Town of Lincoln  
2019 Fees Charges

Community Services-Recreation

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b><u>WATER SAFETY LESSONS - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>							
SEA TURTLE/STARFISH/DUCK	2 Weeks	ages 4-36 months	\$ 38.25	\$ -	\$ 38.25	No	\$ -
SEA OTTER /SALAMANDER/SUNFISH/CROCODILE/WHALE	2 Weeks	ages 3-5	\$ 44.50	\$ -	\$ 44.50	No	\$ -
LEVEL 1, 2, 3, 4	2 Weeks	ages 6 & up	\$ 44.50	\$ -	\$ 44.50	No	\$ -
LEVEL 5, 6	2 Weeks	ages 6 & up	\$ 44.50	\$ -	\$ 44.50	No	\$ -
LEVEL 7/8, 9/10	2 Weeks	ages 6 & up	\$ 55.75	\$ -	\$ 55.75	No	\$ -
LEVEL 7/8, 9/10	2 Weeks	ages 14 & up	\$ 55.75	\$ 7.25	\$ 63.00	No	\$ -
BRONZE STAR	2 Weeks	under 14	\$ 55.75	\$ -	\$ 55.75	No	\$ -
BRONZE STAR	2 Weeks	ages 14 & up	\$ 55.75	\$ 7.25	\$ 63.00	No	\$ -
BRONZE MEDALLION	2 Weeks	under 14	\$ 132.00	\$ -	\$ 132.00	No	\$ -
BRONZE MEDALLION	2 Weeks	ages 14 & up	\$ 131.99	\$ 17.16	\$ 149.15	No	\$ -
BRONZE CROSS	2 Weeks	under 14	\$ 132.00	\$ -	\$ 132.00	No	\$ -
BRONZE CROSS	2 Weeks	ages 14 & up	\$ 131.99	\$ 17.16	\$ 149.15	No	\$ -
LIFESAVING FITNESS	2 weeks	ages 10 - 13	\$ 55.75	\$ -	\$ 55.75	No	\$ -
LIFESAVING FITNESS	2 weeks	ages 14 & up	\$ 55.75	\$ 7.25	\$ 63.00	No	\$ -
DROP IN LESSONS	1 Lessons	4 & up	\$ 5.25		\$ 5.25	No	\$ -
DROP IN LESSONS - ADULT	1 Lessons	ages 18 plus	\$ 7.08	\$ 0.92	\$ 8.00	No	\$ -
SEA TURTLE/STARFISH/DUCK	1 week	ages 4-36 months	\$ 20.00	\$ -	\$ 20.00	No	\$ -
SEA OTTER /SALAMANDER/SUNFISH/CROCODILE/WHALE	1 week	ages 3-5	\$ 25.00	\$ -	\$ 25.00	No	\$ -
LEVEL 1, 2, 3, 4	1 week	ages 6 & up	\$ 25.00	\$ -	\$ 25.00	No	\$ -
LEVEL 5, 6	1 week	ages 6 & up	\$ 25.00	\$ -	\$ 25.00	No	\$ -
LEVEL 7/8, 9/10	1 week	ages 6 & up	\$ 30.00	\$ -	\$ 30.00	No	\$ -
LEVEL 7/8, 9/10	1 week	ages 14 & up	\$ 30.00	\$ 3.90	\$ 33.90	No	\$ -
<b><u>PRIVATE LESSONS - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>							
CHILD	2 Weeks	ages 3-13	\$ 110.25	\$ -	\$ 110.25	No	\$ -
YOUTH	2 weeks	ages 14-17	\$ 110.27	\$ 14.33	\$ 124.60	No	\$ -
ADULT	2 Weeks	18 plus	\$ 110.27	\$ 14.33	\$ 124.60	No	\$ -
CHILD	1 week	ages 3-13	\$ 55.10		\$ 55.10	No	\$ -
ADULT	1 week	ages 14-17	\$ 55.09	\$ 7.16	\$ 62.25	No	\$ -
YOUTH	1 week	18 plus	\$ 55.09	\$ 7.16	\$ 62.25	No	\$ -
CHILD	1 Lesson	ages 3-13	\$ 12.00	\$ -	\$ 12.00	No	\$ -
YOUTH	1 lesson	ages 14-17	\$ 11.99	\$ 1.56	\$ 13.55	No	\$ -
ADULT	1 Lesson	18 plus	\$ 11.99	\$ 1.56	\$ 13.55	No	\$ -
<b><u>SEMI-PRIVATE LESSONS - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>							
CHILD	2 Weeks	ages 3-13	\$ 82.50	\$ -	\$ 82.50	No	\$ -
ADULT	2 Weeks	18 plus	\$ 82.74	\$ 10.76	\$ 93.50	No	\$ -
CHILD	1 week	ages 3-13	\$ 41.25	\$ -	\$ 41.25	No	\$ -
ADULT	1 week	18 plus	\$ 41.37	\$ 5.38	\$ 46.75	No	\$ -
CHILD	1 Lesson	ages 3-13	\$ 9.25	\$ -	\$ 9.25	No	\$ -
ADULT	1 Lesson	18 plus	\$ 9.25	\$ 1.20	\$ 10.45	No	\$ -

Town of Lincoln  
2019 Fees Charges

Community Services-Recreation								
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount	
<b><u>SWIM TEAM - GRETSINGER COMMUNITY POOL</u></b>								
CHILD	12 Weeks	ages 3-13	\$ 105.00	\$ -	\$ 105.00	No	\$ -	
YOUTH	12 Weeks	ages 14-17	\$ 105.00	\$ 13.65	\$ 118.65	No	\$ -	
FAMILY	12 Weeks	3 plus children	\$ 290.00	\$ -	\$ 290.00	No	\$ -	
<b><u>SEASON PASSES - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>								
CHILD	12 weeks	ages 3-13	\$ 55.00	\$ -	\$ 55.00	No	\$ -	
YOUTH	12 weeks	ages 14-17	\$ 50.88	\$ 6.61	\$ 57.49	No	\$ -	
ADULT	12 Weeks	18 plus	\$ 53.10	\$ 6.90	\$ 60.00	No	\$ -	
SENIOR	12 weeks	65 plus	\$ 48.67	\$ 6.33	\$ 55.00	No	\$ -	
FAMILY	12 Weeks	family	\$ 92.92	\$ 12.08	\$ 105.00	No	\$ -	
<b><u>DAILY SWIM PASS - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>								
CHILD	Daily	ages 3-13	\$ 3.25	\$ -	\$ 3.25	No	\$ -	
YOUTH	Daily	ages 14-17	\$ 3.76	\$ 0.49	\$ 4.25	No	\$ -	
ADULT	Daily	18 plus	\$ 4.65	\$ 0.60	\$ 5.25	No	\$ -	
SENIOR	Daily	65 plus	\$ 2.88	\$ 0.37	\$ 3.25	No	\$ -	
FAMILY	Daily	family	\$ 9.29	\$ 1.21	\$ 10.50	No	\$ -	
<b><u>LESIURE SWIM - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>								
CHILD	1 Entrance	ages 3-13	\$ 2.25	\$ -	\$ 2.25	No	\$ -	
YOUTH	1 Entrance	ages 14-17	\$ 2.43	\$ 0.32	\$ 2.75	No	\$ -	
ADULT	1 Entrance	18 plus	\$ 2.88	\$ 0.37	\$ 3.25	No	\$ -	
SENIORS	1 Entrance	65 plus	\$ 1.99	\$ 0.26	\$ 2.25	No	\$ -	
FAMILY	1 Entrance	family	\$ 6.64	\$ 0.86	\$ 7.50	No	\$ -	
GROUP	Per Person	per swimmer, leader excluded	\$ 2.25	\$ -	\$ 2.25	No	\$ -	
<b><u>LANE SWIM - GRETSINGER COMMUNITY POOL/JORDAN LIONS POOL</u></b>								
ADULT	1 Entrance	18 plus	\$ 2.88	\$ 0.37	\$ 3.25	No	\$ -	
SENIORS	1 Entrance	65 plus	\$ 1.99	\$ 0.26	\$ 2.25	No	\$ -	
<b><u>FITNESS - GRETSINGER COMMUNITY POOL</u></b>								
ADULT WATER	Drop In - One Entrance	18 plus	\$ 4.65	\$ 0.60	\$ 5.25	No	\$ -	
SENIOR WATER	Drop In - One Entrance	18 plus	\$ 4.65	\$ 0.60	\$ 5.25	No	\$ -	
SEASON FITNESS PASS	12 Weeks	18 plus	\$ 84.07	\$ 10.93	\$ 95.00	No	\$ -	
FITNESS CLIP CARD	10 Fitness Classes	18 plus	\$ 41.81	\$ 5.44	\$ 47.25	No	\$ -	
<b><u>GRETSINGER COMMUNITY POOL RENTAL/JORDAN LIONS POOL</u></b>								
HOURLY RATE	Hourly		\$ 91.15	\$ 11.85	\$ 103.00	No	\$ -	
AFTER SCHEDULED HOURS OF OPERATION	Hourly	fee plus actual expenses	See Note		See Note	Yes	\$ 50.00	

Town of Lincoln  
2019 Fees Charges

			<u>Community Services-Recreation</u>						
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount		
<u>SPECIAL EVENTS</u>									
CANADA DAY ADMISSION	Per Person	by donation	\$ -	\$ -	\$ -	No	\$ -		
<u>SUMMER PROGRAMS</u>									
ADVENTURE CAMP	5-Day Week	ages 4-12	\$ 122.00	\$ -	\$ 122.00	No	\$ -		
ADVENTURE CAMP	4-Day Week	ages 4 - 12	\$ 108.00		\$ 108.00	No	\$ -		
SPECIALITY CAMP	5-Day Week	ages 7-12	\$ 144.00	\$ -	\$ 144.00	No	\$ -		
SPECIALITY CAMP	4-Day week	ages 7 - 12	\$ 124.00	\$ -	\$ 124.00	No	\$ -		
OUT OF TOWN ATTENDEES - ADDITIONAL	Per Week		\$ -	\$ -	\$ -	No	\$ -		
EXTENDED CARE	Per Day		\$ 7.25	\$ -	\$ 7.25	No	\$ -		
EXTENDED CARE-LATE FEE	Per Occurrence	greater than 15 minutes late	\$ 5.00	\$ -	\$ 5.00	No	\$ -		
SWIM AT CAMP	4 lessons	ages 7 - 12	\$ 16.50	\$ -	\$ 16.50	No	\$ -		
<u>HOLIDAY BREAK CAMP</u>									
HOLIDAY BREAK CAMP	per day	ages 5 - 11	\$ 31.00	\$ -	\$ 31.00	No	\$ -		
<u>RECREATION PROGRAMS</u>									
PROGRAM CANCELLATION FEE	Per Request	cancellation of registration	\$ 15.00	\$ -	\$ 15.00	No	\$ -		

Note: Fees and charges are due at time of registration

Town of Lincoln  
2019 Fees Charges

Financial Services Department

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b>GENERAL TOWN SERVICES</b>							
PHOTOCOPIES-BLACK & WHITE	Per job	per 20 pages	\$ 2.88	\$ 0.37	\$ 3.25	No	\$ -
PHOTOCOPIES-COLOUR	Per job	per 20 pages	\$ 14.16	\$ 1.84	\$ 16.00	No	\$ -
<b>FINANCIAL SERVICES</b>							
TAX STATEMENT OF ACCOUNT	Per Roll/Property	per owner request	\$ 8.00	\$ -	\$ 8.00	No	\$ -
STATEMENT OF TAX PAYMENTS	Per Roll/Property	per owner request	\$ 8.00	\$ -	\$ 8.00	No	\$ -
TAX CERTIFICATE-MANUAL	Per Roll/Property		\$ 50.00	\$ -	\$ 50.00	No	\$ -
TAX CERTIFICATE-SELF SERVE	Per Roll/Property	obtained through online services	\$ 25.00	\$ -	\$ 25.00	No	\$ -
TAX CERTIFICATE-EXPRESS	Per Roll/Property	within 48 hours of request	\$ 100.00	\$ -	\$ 100.00	No	\$ -
REPRINT OF BILL	Per Bill/Request	per owner/mortgage company request	\$ 8.00	\$ -	\$ 8.00	No	\$ -
INTEREST ON ACCOUNTS RECEIVABLE	Per Account	1 and 1/4 % per month of unpaid balance, applied 1st day of month	See Note		See Note	No	\$ -
PENALTY ON UNPAID TAX INSTALLMENTS	Per Roll/Account	1 and 1/4 % of installment applied 1st day after default	See Note		See Note	No	\$ -
INTEREST ON OUTSTANDING PROPERTY TAXES	Per Roll/Account	1 and 1/4 % per month of unpaid balance, non compounding, applied 1st day of month	See Note		See Note	No	\$ -
RETURNED ITEM CHARGE	Per Payment	fee plus additional charges	\$ 27.00	\$ -	\$ 27.00	No	\$ -
ADMINISTRATION OF TRUST FUND ACCOUNT - ST. JOHN'S CEMETERY		annual bookkeeping service	\$ 750.00	\$ -	\$ 750.00	No	\$ -
ADMIN FEE	Per Item	cancel/change post-dated payment;use incorrect acct #	\$ 17.00	\$ -	\$ 17.00	No	\$ -
CHEQUE PROCESSING FEE	Per Item	in lieu of debit card refund	\$ 5.35	\$ -	\$ 5.35	No	\$ -
REPRINT OF RECEIPT/STATEMENT	Per Account		\$ 8.00	\$ -	\$ 8.00	No	\$ -
PROVINCIAL OFFENCES ACT ADMINISTRATION FEE	Per Account	add POA fine to tax roll and send notifications	\$ 50.00	\$ -	\$ 50.00	No	\$ -
TAX REGISTRATION CHARGES	Per Roll/Property		Actual Costs		Actual Costs	No	\$ -
TAX SALE TENDER PACKAGE	Per Roll/Property		\$ 17.00	\$ -	\$ 17.00	No	\$ -
TAX SALE FEES	Per Roll/Property		Actual Costs		Actual Costs	No	\$ -
TRANSFER TO TAX FEE	Per Account	add fee to tax roll and send notification	\$ 34.00	\$ -	\$ 34.00	No	\$ -

Note: Fees and charges due at receipt of service or booking.  
No refund shall be processed for amounts under \$20.

Fire Services

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b><u>FIRE DEPARTMENT RESPONSES</u></b>							
QEW RESPONSE	Per Unit/Per Hour	per Ministry of Transportation rate	\$ 465.42	\$ -	\$ 465.42	No	\$ -
UNAUTHORIZED OPEN AIR FIRE EXTINGUISHMENT	Per Unit/Per Hour	minimum 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -
FALSE OPEN AIR FIRE COMPLAINT RESPONSE	Per Unit/Per Hour	response to investigate a second or subsequent false or frivolous open air fire complaint within a 12-month period, minimum 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -
NATURAL GAS INCIDENT RESPONSE	Per Unit/Per Hour	response to natural gas leak where prior service locates had not been obtained, or where proper procedures had not been followed where service locates had been established, minimum 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -
NON-EMERGENCY ASSISTANCE RESPONSE	Per Unit/Per Hour	subject to unit availability, min. 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -
MARIJUANA GROW OP/CLANDESTINE DRUG LAB RESPONSE	Per Unit/Per Hour	response to property being used for the manufacture, cultivation, trade, or distribution of an illicit or controlled substance, minimum 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -
NON-RESIDENT MOTOR VEHICLE INCIDENT RESPONSE	Per Unit/Per Hour	response to a motor vehicle fire or motor vehicle collision, other than on the Queen Elizabeth Way, to provide fire suppression, rescue, and/or other emergency services to a non-resident of the Town of Lincoln, minimum 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -
NON-RESIDENT TECHNICAL RESCUE RESPONSE	Per Unit/Per Hour	response to an incident requiring technical rescue services, such as water or ice rescue, rope rescue, trench rescue, off-road rescue, to provide emergency service to a non-resident of the Town of Lincoln, minimum 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -
FIRE DEPARTMENT FEES - INDEMNIFICATION TECHNOLOGY	Per Incident	current Ministrv of Transporation rate. plus personnel costs.	See note	\$ -	See note	No	\$ -
<b><u>PERMITS</u></b>							
OPEN AIR FIRE PERMIT APPLICATION - FARM	Per Permit	no charge for agricultural lands	\$ -	\$ -	\$ -	No	\$ -
OPEN AIR FIRE PERMIT APPLICATION - URBAN	Per Permit	administrative charge	\$ 40.00	\$ -	\$ 40.00	No	\$ -
OPEN AIR FIRE PERMIT APPLICATION - RURAL	Per Permit	administrative charge	\$ 40.00	\$ -	\$ 40.00	No	\$ -
OPEN AIR FIRE PERMIT APPLICATION - CAMPGROUND	Per Permit	administrative charge	\$ 40.00	\$ -	\$ 40.00	No	\$ -
OPEN AIR FIRE PERMIT APPLICATION - SPECIFIC EVENT	Per Permit	administrative charge	\$ 40.00	\$ -	\$ 40.00	No	\$ -
CONSUMER FIREWORKS SALES PERMIT APPLICATION	Per calendar year	includes site inspection, if required	\$ 75.00	\$ -	\$ 75.00	No	\$ -
DISPLAY FIREWORKS SALES PERMIT APPLICATION	Per calendar year	includes site inspection, if required	\$ 75.00	\$ -	\$ 75.00	No	\$ -
PUBLIC FIREWORKS DISPLAY PERMIT APPLICATION	Per Event	includes site inspection, if required	\$ 200.00	\$ -	\$ 200.00	No	\$ -
PYROTECHNIC SPECIAL EFFECTS PERMIT APPLICATION	Per Event	includes site inspection, if required	\$ 200.00	\$ -	\$ 200.00	No	\$ -
FIREWORKS/PYROTECHNIC SUPPLEMENTAL PERMIT	Per Event	site specific/same provider & display	\$ 75.00	\$ -	\$ 75.00	No	\$ -
<b><u>FALSE ALARMS</u></b>							
FALSE FIRE ALARMS - 1 WITHIN 12 MONTHS	Per Incident	1st false alarm within 12 months	\$ -	\$ -	\$ -	No	\$ -
FALSE FIRE ALARMS - 2 WITHIN 12 MONTHS*	Per Incident	2nd false alarm within 12 months	\$ 1,000.00	\$ -	\$ 1,000.00	No	\$ -
FALSE FIRE ALARMS - 3 WITHIN 12 MONTHS*	Per Incident	3rd false alarm within 12 months	\$ 2,000.00	\$ -	\$ 2,000.00	No	\$ -
FALSE FIRE ALARMS - 4 WITHIN 12 MONTHS*	Per Incident	4th false alarm within 12 months	\$ 4,000.00	\$ -	\$ 4,000.00	No	\$ -
FALSE FIRE ALARMS - 5+ WITHIN 12 MONTHS*	Per Incident	5th & subsequent within 12 months	\$ 5,000.00	\$ -	\$ 5,000.00	No	\$ -

Fire Services

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
*Note: False alarm tariffs may be reduced by a verifiable amount paid to a Certified Fire Alarm Technician to repair/upgrade system to the satisfaction of the Chief Fire Official to prevent further false alarms.							
<b>SALES</b>							
KEY BOX SALES	Per Box	installation not included	\$ 156.06	\$ 20.29	\$ 176.35	Yes	\$ 176.35
LARGE FIRE SAFETY PLAN BOX SALES	Per Box	installation not included	\$ 234.10	\$ 30.43	\$ 264.53	Yes	\$ 264.53
SMALL FIRE SAFETY PLAN BOX SALES	Per Box	installation not included	\$ 156.06	\$ 20.29	\$ 176.35	Yes	\$ 176.35
FIRE ROUTE SIGN SALES	Per Sign	installation not included	\$ 15.62	\$ 2.03	\$ 17.65	Yes	\$ 17.65
COMBINATION SMOKE/CARBON MONOXIDE ALARM SALES	Per Alarm	installation included	\$ 92.50	\$ 12.03	\$ 104.53	No	\$ -
<b>ON-SITE INSPECTIONS</b>							
PRIVATE HOME DAY CARE - LESS THAN 5 CHILDREN	Per Building	requested inspection	\$ 150.00	\$ -	\$ 150.00	Yes	\$ 150.00
LICENCED DAY CARE	Per Building	requested inspection	\$ 300.00	\$ -	\$ 300.00	Yes	\$ 300.00
AGCO LIQUOR LICENCE INSPECTION	Per Building	requested inspection	\$ 300.00	\$ -	\$ 300.00	Yes	\$ 300.00
RESIDENTIAL (1 TO 5 UNITS) - FIRST UNIT	Per Building	requested inspection	\$ 300.00	\$ -	\$ 300.00	Yes	\$ 300.00
RESIDENTIAL (1 TO 5 UNITS) - EACH ADDITIONAL UNIT	Per Building	requested inspection	\$ 37.50	\$ -	\$ 37.50	Yes	\$ 37.50
RESIDENTIAL (6 OR MORE UNITS) - FIRST UNIT	Per Building	requested inspection	\$ 450.00	\$ -	\$ 450.00	Yes	\$ 450.00
RESIDENTIAL (6 OR MORE UNITS) - EACH ADDITIONAL UNIT	Per Building	requested inspection	\$ 37.50	\$ -	\$ 37.50	Yes	\$ 37.50
ASSEMBLY OCCUPANCY - UP TO 150 PERSONS	Per Building	requested inspection	\$ 300.00	\$ -	\$ 300.00	Yes	\$ 300.00
ASSEMBLY OCCUPANCY - MORE THAN 150 PERSONS	Per Building	requested inspection	\$ 600.00	\$ -	\$ 600.00	Yes	\$ 600.00
VULNERABLE OCCUPANCY - UP TO 10 RESIDENTS	Per Building	fire drill scenario approval, inspection	\$ 700.00	\$ -	\$ 700.00	Yes	\$ 700.00
VULNERABLE OCCUPANCY - 11 TO 100 RESIDENTS	Per Building	fire drill scenario approval, inspection	\$ 920.00	\$ -	\$ 920.00	Yes	\$ 920.00
VULNERABLE OCCUPANCY - MORE THAN 100 RESIDENTS	Per Building	fire drill scenario approval, inspection	\$ 1,370.00	\$ -	\$ 1,370.00	Yes	\$ 1,370.00
COMMERCIAL/INDUSTRIAL - AREA UP TO 900 sq.m.(10,000 sq.ft.	Per Building	requested inspection	\$ 300.00	\$ -	\$ 300.00	Yes	\$ 300.00
COMMERCIAL/INDUSTRIAL - EACH ADDITIONAL 450 sq.m.	Per Building	requested inspection	\$ 75.00	\$ -	\$ 75.00	Yes	\$ 75.00
TENT/TEMPORARY STRUCTURE	Per Building	requested inspection	\$ 300.00	\$ -	\$ 300.00	Yes	\$ 300.00
MARIJUANA GROW/CLANDESTINE DRUG LAB INSPECTION	Per Building	requested inspection	\$ 1,500.00	\$ -	\$ 1,500.00	No	\$ -
FOOD TRUCK/REFRESHMENT VEHICLE INSPECTION	Per Vehicle	requested inspection	\$ 150.00	\$ -	\$ 150.00	Yes	\$ 150.00
SPECIAL EVENT INSPECTION	Per Hour	requested inspection	\$ 150.00	\$ -	\$ 150.00	Yes	\$ 150.00
<b>PROPANE RISK SAFETY MANAGEMENT PLAN (RSMP) REVIEW</b>							
NEW/MODIFIED FACILITY RSMP, MORE THAN 5000 USWG	Per Hour	per plan, minimum 8 hours	\$ 150.00	\$ -	\$ 150.00	Yes	\$ 1,000.00
REVIEW EXISTING FACILITY RSMP, MORE THAN 5000 USWG	Per Hour	per plan, minimum 4 hours	\$ 150.00	\$ -	\$ 150.00	Yes	\$ 500.00
NEW/MODIFIED FACILITY RSMP, 5000 USWG OR LESS	Per Inquiry	per plan	\$ 425.00	\$ -	\$ 425.00	Yes	\$ 375.00
REVIEW EXISTING FACILITY RSMP, 5000 USWG OR LESS	Per Inquiry	per plan	\$ 225.00	\$ -	\$ 225.00	Yes	\$ 187.50
PROFESSIONAL ENGINEER/CONSULTANT REVIEW OF RSMP	Per Inquiry	full recovery of all incurred costs plus 10% administrative charge	See Note	See Note	See Note	No	\$ -
<b>MISCELLANEOUS</b>							

Fire Services

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
FIRE REPORT	Per Inquiry	per request	\$ 100.00	\$ -	\$ 100.00	Yes	\$ 100.00
LEGAL SEARCH	Per Inquiry	per request	\$ 100.00	\$ -	\$ 100.00	Yes	\$ 100.00
FIRE SAFETY PLAN REVIEW	Per Plan Review	up to 2 reviews of a plan at no charge	\$ -	\$ -	\$ -	No	\$ -
FIRE SAFETY PLAN REVIEW	Per Hour	3rd and each subsequent resubmission of same plan for review. Minimum 1 hour for each resubmission	\$ 150.00	\$ -	\$ 150.00	Yes	\$ 150.00
FIRE PREVENTION OFFICER RATE	Per Hour	for billable fire prevention assistance as requested.	\$ 150.00	\$ -	\$ 150.00	No	\$ -
RECOVERY OF EXTRAORDINARY EXPENSES	Per Incident	full recovery of all costs incurred by the fire department for automated aid and/or mutual aid services provided by other fire departments or agencies, to retain the services of private contractors, rent special equipment, repair or replace contaminated or damaged fire department equipment, and/or replacement of consumable materials used to rescue persons, suppress or extinguish a fire, preserve property, prevent fire spread, remove hazardous materials, or otherwise mitigate an emergency situation, or necessary to board up or secure an unsafe building or property, plus 10% administrative charge	See Note	See Note	See Note	No	\$ -
FIRE APPARATUS STANDBY/FIRE WATCH - WITH CREW	Per Unit/Per Hour	minimum 2 hours	\$ 855.00	\$ -	\$ 855.00	No	\$ -

Note: Fees and charges are due at receipt of service or booking.

Legislative Services

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
GENERAL SERVICES							
LOTTERY LICENCES	Per Licence	3% of prize value per AGCO	See Note	\$ -	See Note	No	\$ -
COMMISSIONER FEE	Per Document	maximum of 2 documents; fee waived for pension docs	\$ 22.00	\$ -	\$ 22.00	No	\$ -
COMMISSIONER FEE-Non Resident	Per Document	maximum of 2 documents; fee waived for pension docs	\$ 27.00	\$ -	\$ 27.00	No	\$ -
PROPERTY INFORMATION REQUESTS/LEGAL LETTERS OF CONFIRMATION	Per Incident		\$ 60.00	\$ -	\$ 60.00	No	\$ -
COPIES OF MINUTES, BY-LAWS, AGENDAS OR REPORTS THAT ARE AVAILABLE ON-LINE	Per By-law/Meeting	minimum charge of \$20 plus \$3.25 per 20 addn'l pgs for photocopying (see below)	\$ 20.00	\$ -	\$ 20.00	No	\$ -
PHOTOCOPIES-BLACK & WHITE	Per job	per 20 pages	\$ 2.88	\$ 0.37	\$ 3.25	No	\$ -
PHOTOCOPIES-COLOUR	Per job	per 20 pages	\$ 14.16	\$ 1.84	\$ 16.00	No	\$ -
MARRIAGE LICENCE	Per Licence	Vital Statistics Act, R.S.O. 1990, c. V.4	\$ 120.00		\$ 120.00	No	\$ -
BURIAL PERMIT	Per Permit	Vital Statistics Act, R.S.O. 1990, c. V.4	\$ 10.00		\$ 10.00	No	\$ -
SERVICE CHARGE FOR AFTER HOURS BURIAL PERMIT	Per Permit	Vital Statistics Act, R.S.O. 1990, c. V.4	\$ 30.00		\$ 30.00	No	\$ -
SPECIAL OCCASIONS PERMIT	Per Permit		\$ 20.00		\$ 20.00	No	\$ -
FREEDOM OF INFORMATION REQUESTS	Per Request	as per legislation	See Note		See Note		

Note: Fees and charges are due at receipt of service or booking.



Town of Lincoln  
2019 Fees Charges

Library

Schedule A Town of Lincoln By-Law No. XXXX-XX

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b><u>FINES</u></b>							
BOOKS/MAGAZINES/TALKING BOOKS	Per Day Late	*effective June 6, 2017	\$ 0.25	\$ -	\$ 0.25	No	\$ -
MUSIC CDs	Per Day Late	*effective June 6, 2017	\$ 0.25	\$ -	\$ 0.25	No	\$ -
DVDS	Per Day Late		\$ 1.00	\$ -	\$ 1.00	No	\$ -
INTERLIBRARY LOAN BOOKS	Per Day Late		\$ 0.25	\$ -	\$ 0.25	No	\$ -
7 DAY BOOKS	Per Day Late		\$ 0.25	\$ -	\$ 0.25	No	\$ -
LOST/DAMAGED LIBRARY CARDS	Per Card		\$ 3.00	\$ -	\$ 3.00	No	\$ -
LOST/DAMAGED ITEMS - VALUE OF ITEM	Per Item	value of item	See Note		See Note	No	\$ -
LOST/DAMAGED ITEMS - PROCESSING	Per Item		\$ 3.00	\$ -	\$ 3.00	No	\$ -
<b><u>MEETING ROOM RENTALS</u></b>							
MEETING ROOM - NON PROFIT GROUPS	Per Rental		\$ 17.70	\$ 2.30	\$ 20.00	No	\$ -
MEETING ROOM - OTHER	Per Rental		\$ 35.40	\$ 4.60	\$ 40.00	No	\$ -
STUDY ROOM - FLEMING	Per Rental		\$ 8.85	\$ 1.15	\$ 10.00	No	
<b><u>PROGRAMS</u></b>							
STORYTIME REGISTRATION	Per Child	per session	\$ 2.00	\$ -	\$ 2.00	No	\$ -
MARCH BREAK PROGRAMS	Per Child		Actual Cost	\$ -	Actual Cost	No	\$ -
SUMMER PROGRAMS	Per Child		Actual Cost	\$ -	Actual cost	No	\$ -
TEEN PROGRAMS	Per Participant		Actual Cost	\$ -	Actual Cost	No	\$ -
OTHER PROGRAMS	Per Participant		Actual Cost	\$ -	Actual Cost	No	\$ -
<b><u>OTHER GOODS &amp; SERVICES</u></b>							
BOOK BAGS	Each		\$ 4.42	\$ 0.58	\$ 5.00	No	\$ -
NOTE CARDS	Each					No	\$ -
PHOTOCOPYING CHARGES	Per Page		\$ 0.17	\$ 0.02	\$ 0.20	No	\$ -
COMPUTER PRINTOUT	Per Page		\$ 0.17	\$ 0.02	\$ 0.20	No	\$ -
COLOUR COPY	Per Page		\$ 0.88	\$ 0.12	\$ 1.00	No	\$ -
FAX SERVICE - FIRST PAGE	Per Page		\$ 1.33	\$ 0.17	\$ 1.50	No	\$ -
FAX SERVICE - SUBSEQUENT PAGES	Per Page		\$ 0.88	\$ 0.12	\$ 1.00	No	\$ -
<b><u>FEES</u></b>							
NON-RESIDENT FEE	Per Person Per Year		\$ -	\$ -	\$ -	No	\$ -

Note: Fees and charges are due at receipt of service or booking.  
Note: These Fees and charges are subject to the approval of the Lincoln Public Library Board

Municipal Law Enforcement

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b><u>BY-LAW ENFORCEMENT FEES AND CHARGES</u></b>							
COMPLIANCE LETTER	Per Letter		\$ 103.00	\$ -	\$ 103.00	No	\$ -
CERTIFICATE OF COMPLIANCE (Property Standards)	Per Item	By-law 2016-27	\$ 190.55	\$ -	\$ 190.55	No	\$ -
DISCHARGE OF ORDER (Property Standards)	Per Item	By-law 2016-27	\$ 412.00	\$ -	\$ 412.00	No	\$ -
FILE NOTICE OF APPEAL (Property Standards)	Per Item	By-law 2016-27	\$ 412.00	\$ -	\$ 412.00	No	\$ -
ORDER (Clean Yards)	Per Item	By-law 2018-92	\$ 206.00	\$ -	\$ 206.00	No	\$ -
OFFICER HEARING ATTENDANCE (Clean Yards)	Per Item	By-law 2018-92	\$ 206.00	\$ -	\$ 206.00	No	\$ -
WORKS UNDERTAKEN BY TOWN (Property Standards)	Per Item	By-law 2016-27	Actual Costs		Actual Costs	No	\$ -
WORKS UNDERTAKEN BY TOWN (Clean Yards)	Per Item	By-law 2018-92	Actual Costs		Actual Costs	No	\$ -
NON-COMPLIANCE ADMINISTRATION FEE	Per Item	administrative charge	\$ 123.60	\$ 16.07	\$ 139.67	No	\$ -
REMOVAL FEE FOR UNLAWFULLY PLACED SIGNS ON PUBLIC PROPERTY	Per Item (less than 0.6 square metres in size)	By-law 02-24	\$ 103.00	\$ -	\$ 103.00	No	\$ -
REMOVAL FEE FOR UNLAWFULLY PLACED SIGNS ON PUBLIC PROPERTY	Per Item (greater than 0.6 square metres in size)	By-law 02-24	\$ 309.00	\$ -	\$ 309.00	No	\$ -
INSPECTION FEE	Per Hour		\$ 92.70	\$ -	\$ 92.70	No	\$ -
NOISE EXEMPTION REQUEST			\$ 721.00	\$ -	\$ 721.00	No	\$ -
NOISE EXEMPTION COMPLAINT INSPECTION	Per Hour		\$ 90.00	\$ -	\$ 90.00	No	\$ -
AMPS - HEARING NON-APPEARANCE FEE	Per Item	By-law 2017-24	\$ 100.00	\$ -	\$ 100.00	No	\$ -
AMPS - SCREENING NON-APPEARANCE FEE	Per Item	By-law 2017-24	\$ 50.00	\$ -	\$ 50.00	No	\$ -
AMPS - NSF FEE	Per Item	By-law 2017-24	\$ 25.00	\$ -	\$ 25.00	No	\$ -
AMPS - LATE PAYMENT FEE	Per Item	By-law 2017-24	\$ 20.00	\$ -	\$ 20.00	No	\$ -
AMPS - MTO SEARCH FEE	Per Item	By-law 2017-24	\$ 10.00	\$ -	\$ 10.00	No	\$ -
<b><u>ANIMAL CARE AND CONTROL FEES AND CHARGES</u></b>							
UNSTERILIZED DOG REGISTRATION	Per Registration	By-law 08-92	\$ 50.00	\$ -	\$ 50.00	No	\$ -
UNSTERILIZED DOG REGISTRATION	New resident after June 3	By-law 08-92	\$ 25.00	\$ -	\$ 25.00	No	\$ -
STERILIZED DOG REGISTRATION	Per Registration	By-law 08-92	\$ 25.00	\$ -	\$ 25.00	No	\$ -
STERILIZED DOG REGISTRATION	New resident after June 3	By-law 08-92	\$ 12.50	\$ -	\$ 12.50	No	\$ -
LATE DOG REGISTRATION SURCHARGE (JAN 1-FEB 29)	Per Registration	By-law 08-92	\$ 15.00	\$ -	\$ 15.00	No	\$ -
LATE DOG REGISTRATION SURCHARGE (MAR 1-MAY 31)	Per Registration	By-law 08-92	\$ 30.00	\$ -	\$ 30.00	No	\$ -
LATE DOG REGISTRATION SURCHARGE (JUN 1-DEC 31)	Per Registration	By-law 08-92	\$ 50.00	\$ -	\$ 50.00	No	\$ -
DOG KENNEL REGISTRATION		By-law 08-92	\$ 150.00	\$ -	\$ 150.00	No	\$ -
LATE DOG KENNEL REG SURCHARGE (JAN 1-FEB 28)	Per Registration	By-law 08-92	\$ 50.00	\$ -	\$ 50.00	No	\$ -
LATE DOG KENNEL REG SURCHARGE (MAR 1-MAY 31)	Per Registration	By-law 08-92	\$ 100.00	\$ -	\$ 100.00	No	\$ -
LATE DOG KENNEL REG SURCHARGE (JUN 1-DEC 31)	Per Registration	By-law 08-92	\$ 150.00	\$ -	\$ 150.00	No	\$ -
APPEAL OF KENNEL REFUSAL/REVOCATION	Per Item	By-law 08-92	\$ 125.00	\$ -	\$ 125.00	No	\$ -
REPLACEMENT OF LOST/DAMAGED/DESTROYED TAG	Per Item	By-law 08-92	\$ 5.00	\$ -	\$ 5.00	No	\$ -

Note: Fees and charges are due at receipt of service or booking.  
Animal Care and Control Fees and Charges are subject to change effective June 1, 2019

Town of Lincoln  
2019 Fees Charges

2019 Fees Charges			<u>Museum</u>				
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<u>WORKSHOPS</u>							
MARCH BREAK DROP IN	Child	Child 6-10	\$ 8.00		\$ 8.00	No	\$ -
MURDER MYSTERY	Adult	Adult	\$ 26.55	\$ 3.45	\$ 30.00	No	\$ -
FUN FRIDAYS	Child	Child 6-10	\$ 8.00		\$ 8.00	No	\$ -
"STRICT BUT NICE" SCHOOL HOUSE PROGRAM	Per Child - full day	all school levels	\$ 12.00	\$ -	\$ 12.00	No	\$ -
TEA EVENT	Child	Child 6-10	\$ 15.00	\$ -	\$ 15.00	No	\$ -
TEA EVENT	Adult	Adult	\$ 13.05	\$ 1.95	\$ 15.00	No	\$ -
SUMMER CAMP (PER DAY)	Child	Child	\$ 20.00		\$ 20.00	No	\$ -
SUMMER CAMP (PER WEEK)	Child	Child	\$ 85.00		\$ 85.00	No	\$ -
SANTA'S WORKSHOP	Child	Child 6-10 (One craft)	\$ 3.54	\$ 0.46	\$ 4.00	No	\$ -
SANTA'S WORKSHOP	Child	Child 6-10 ( Three Crafts)	\$ 8.70	\$ 1.30	\$ 10.00	No	\$ -
<i>Please Note: Additional museum programming fees may be located on the Town of Lincoln website</i>							
<u>MERCHANDISE</u>							
FRAKTUR CARD SET	Set		\$ 10.17	\$ 1.32	\$ 11.50	No	\$ -
APPLE PENCIL	Each		\$ 1.81	\$ 0.24	\$ 2.05	No	\$ -
TOP AND LAUNCHER	Each		\$ 5.40	\$ 0.70	\$ 6.10	No	\$ -
JACOB'S LADDER	Each		\$ 5.40	\$ 0.70	\$ 6.10	No	\$ -
CUP AND BALL TOY	Each		\$ 4.51	\$ 0.59	\$ 5.10	No	\$ -
PARACHUTE SOLIDERS	Each		\$ 1.77	\$ 0.23	\$ 2.00	No	\$ -
WOODEN SLIDE WHISTLE	Each		\$ 3.14	\$ 0.41	\$ 3.55	No	\$ -
HISTORY OF CANADA BOOK	Each		\$ 20.00	\$ 2.60	\$ 22.60	No	\$ -
JACKS	Each		\$ 2.21	\$ 0.29	\$ 2.50	No	\$ -
WWI MUG	Each		\$ 9.03	\$ 1.17	\$ 10.20	No	\$ -
<u>RESEARCH/REPRODUCTION</u>							
DIGITAL OR SCANNED IMAGES	Each	emailed or on disk	\$ 4.42	\$ 0.58	\$ 5.00	No	\$ -
DIGITAL OR SCANNED IMAGES	Each	oversized	Actual Cost		Actual Cost	No	\$ -
POSTAGE			Actual Cost		Actual Cost	No	\$ -

**Note:** Fees and charges due at receipt of service or booking.

Town of Lincoln  
2019 Fees Charges

Planning Application Fees

Schedule A Town of Lincoln By-Law No. XXXX-XX

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
OFFICIAL PLAN AMENDMENT APPLICATION			\$ 16,000.00	\$ -	\$ 16,000.00	No	\$ -
ZONING BY-LAW AMENDMENT APPLICATION			\$ 8,500.00	\$ -	\$ 8,500.00	No	\$ -
ZONING BY-LAW AMENDMENT APPLICATION -CONDITION OF CONSENT			\$ 3,800.00	\$ -	\$ 3,800.00	No	\$ -
ZONING BY-LAW AMENDMENT APPLICATION- REMOVAL OF (H) HOLDING SYMBOL			\$ 900.00	\$ -	\$ 900.00	No	\$ -
ZONING BY-LAW AMENDMENT APPLICATION-TEMPORARY USE BY-LAW			\$ 5,000.00	\$ -	\$ 5,000.00	No	\$ -
ZONING BY-LAW AMENDMENT APPLICATION-EXTENSION TO TEMPORARY USE BY-LAW			\$ 3,500.00	\$ -	\$ 3,500.00	No	\$ -
TEMPORARY USE AGREEMENT			\$ 2,500.00	\$ -	\$ 2,500.00	No	\$ -
CASH IN LIEU OF PARKING AGREEMENT			\$ 3,000.00	\$ -	\$ 3,000.00	No	\$ -
CASH IN LIEU OF PARKING FEE PER PARKING SPACE			\$ 12,000.00	\$ -	\$ 12,000.00	Yes	per Agreement
SITE PLAN APPROVAL APPLICATION-NEW BUILDINGS (INITIAL OR AMENDMENT WHERE A NEW AGREEMENT IS REQUIRED)			\$ 8,000.00	\$ -	\$ 8,000.00	No	\$ -
SITE PLAN APPROVAL APPLICATION-ADDITIONS TO EXISTING BUILDINGS (INITIAL OR AMENDMENT WHERE A NEW AGREEMENT IS REQUIRED)			\$ 5,500.00	\$ -	\$ 5,500.00	No	\$ -
SITE PLAN APPROVAL AMENDMENT APPLICATION (WHERE NO NEW AGREEMENT IS REQUIRED)			\$ 4,000.00	\$ -	\$ 4,000.00	No	\$ -
SITE PLAN APPROVAL APPLICATION-GREENHOUSES (INITIAL OR AMENDMENT WHERE A NEW AGREEMENT IS REQUIRED)			\$ 4,000.00	\$ -	\$ 4,000.00	No	\$ -
SITE PLAN APPROVAL AMENDMENT APPLICATION-GREENHOUSES (WHERE NO NEW AGREEMENT IS REQUIRED)			\$ 3,000.00	\$ -	\$ 3,000.00	No	\$ -
SITE PLAN APPROVAL APPLICATION FOR A FARM HELPHOUSE			\$ 1,200.00	\$ -	\$ 1,200.00	No	\$ -
DISCHARGE OF A REGISTERED SITE PLAN AGREEMENT			\$ 1,000.00	\$ -	\$ 1,000.00	No	\$ -
DRAFT PLAN OF CONDOMINIUM APPLICATION			\$ 5,000.00	\$ -	\$ 5,000.00	No	\$ -
DRAFT PLAN OF CONDOMINIUM APPLICATION-VACANT LAND OR COMMON ELEMENTS			\$ 9,000.00	\$ -	\$ 9,000.00	No	\$ -

Planning Application Fees								
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount	
DRAFT PLAN OF SUBDIVISION APPLICATION			\$ 18,000.00	\$ -	\$ 18,000.00	No	\$ -	
REVISIONS TO A DRAFT APPROVED PLAN OF SUBDIVISION			\$ 9,000.00	\$ -	\$ 9,000.00	No	\$ -	
EXTENSION TO DRAFT PLAN APPROVAL OF A DRAFT PLAN OF SUBDIVISION			\$ 1,500.00	\$ -	\$ 1,500.00	No	\$ -	
EXTENSION TO DRAFT PLAN APPROVAL OF A DRAFT PLAN OF CONDOMINIUM			\$ 1,500.00	\$ -	\$ 1,500.00	No	\$ -	
SUBDIVISION AGREEMENT APPLICATION-SINGLE PHASE			\$ 21,000.00	\$ -	\$ 21,000.00	No	\$ -	
SUBDIVISION AGREEMENT APPLICATION-MULTIPLE PHASES			\$ 25,000.00	\$ -	\$ 25,000.00	No	\$ -	
DEVELOPMENT AGREEMENT APPLICATION			\$ 6,000.00	\$ -	\$ 6,000.00	No	\$ -	
PRE-SERVICING AGREEMENT APPLICATION			\$ 9,000.00	\$ -	\$ 9,000.00	No	\$ -	
AMENDMENT TO A REGISTERED SUBDIVISION AGREEMENT			\$ 7,000.00	\$ -	\$ 7,000.00	No	\$ -	
AMENDMENT TO A REGISTERED DEVELOPMENT AGREEMENT			\$ 2,000.00	\$ -	\$ 2,000.00	No	\$ -	
SUBDIVISION OR DEVELOPMENT OR SITE PLAN ASSUMPTION AGREEMENT			\$ 2,500.00	\$ -	\$ 2,500.00	No	\$ -	
FINAL APPROVAL OF A DRAFT PLAN OF SUBDIVISION			\$ 2,300.00	\$ -	\$ 2,300.00	No	\$ -	
FINAL APPROVAL OF A DRAFT PLAN OF CONDOMINIUM-VACANT LAND OR COMMON ELEMENTS			\$ 2,300.00	\$ -	\$ 2,300.00	No	\$ -	
FINAL APPROVAL OF A DRAFT PLAN OF CONDOMINIUM			\$ 1,400.00	\$ -	\$ 1,400.00	No	\$ -	
DEEMING BY-LAW			\$ 700.00	\$ -	\$ 700.00	No	\$ -	
REMOVAL OF PART-LOT CONTROL APPLICATION			\$ 1,600.00	\$ -	\$ 1,600.00	No	\$ -	
MINOR VARIANCE APPLICATION		Per Property/New Lot to be Created	\$ 1,600.00	\$ -	\$ 1,600.00	No	\$ -	
MINOR VARIANCE APPLICATION-RESIDENTIAL & AGRICULTURAL ZONES		Per Property/New Lot or Unit to be Created	\$ 900.00	\$ -	\$ 900.00	No	\$ -	
CONSENT APPLICATION			\$ 2,400.00	\$ -	\$ 2,400.00	No	\$ -	
FINAL CERTIFICATION FEE FOR A CONSENT APPLICATION			\$ 320.00	\$ -	\$ 320.00	No	\$ -	
MODEL HOME AGREEMENT		Where permitted by the Subdivision or Site Plan Agreement	\$ 400.00	\$ -	\$ 400.00	No	\$ -	

Planning Application Fees							
Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
WRITTEN PROPERTY INFORMATION	Per Letter/Per Property		\$ 185.00	\$ -	\$ 185.00	No	\$ -
APPLICATION ADJOURNMENT/RECIRCULATION FEE		When the application is adjourned at the request of the applicant or if the applicant has revised the application	\$ 225.00	\$ -	\$ 225.00	No	\$ -
PRECONSULTATION FEE		Per Meeting. First preconsultation fee is applied towards planning application fee if the application is submitted within one year of the first preconsultation meeting	\$ 200.00		\$ 200.00	No	\$ -
SPECIAL EVENTS PERMIT APPLICATION			\$ 75.00		\$ 75.00	No	\$ -
SPECIAL EVENT PERMIT ANNUAL RENWAL			\$ 75.00		\$ 75.00	No	\$ -
ROAD CLOSING APPLICATION - MINOR		Plus legal review, appraisal and surveying fees	\$ 1,500.00		\$ 1,500.00	No	\$ -
ROAD CLOSING APPLICATION - ALL OTHERS		Plus legal review, appraisal and surveying fees	\$ 3,000.00		\$ 3,000.00	No	\$ -
ADMINISTRATION FEES FOR ANY DEVELOPMENT AGREEMENT APPLICATION, SITE PLAN APPROVAL APPLICATION, SUBDIVISION AGREEMENT APPLICATION, PRE-SERVICING AGREEMENT OR ANY AMENDMENTS OR ASSUMPTION AGREEMENTS THERETO							
5% OF THE TOTAL COST OF THE WORKS AND SERVICES UP TO \$100,000; PLUS			5%		5%	No	\$ -
4% OF THE TOTAL COST OF THE WORKS AND SERVICES IN EXCESS OF \$100,000 AND UP TO \$500,000; PLUS			4%		4%	No	\$ -
3% OF THE TOTAL COST OF THE WORKS AND SERVICES IN EXCESS OF \$500,000 AND UP TO \$2,000,000; PLUS			3%		3%	No	\$ -
2% OF THE TOTAL COST OF THE WORKS AND SERVICES IN EXCESS OF \$2,000,000 AND UP TO \$4,000,000; PLUS			2%		2%	No	\$ -
1% OF THE TOTAL COST OF THE WORKS AND SERVICES IN EXCESS OF \$4,000,000			1%		1%	No	\$ -
100% OF ALL LEGAL COSTS			Actual Costs		See Note	No	\$ -

**APPLICATIONS TO ADJUST THE ENVIRONMENTAL CONSERVATION ZONING BOUNDARY**

NO ZONING BY-LAW AMENDMENT APPLICATION FEE IS REQUIRED TO ADJUST THE BOUNDARY OF THE ENVIRONMENTAL CONSERVATION ZONING ON A PARCEL OF LAND WHERE THE ADJUSTMENTS ARE SUPPORTED BY THE NIAGARA PENINSULA CONSERVATION AUTHORITY AND/OR THE MINISTRY OF NATURAL RESOURCES.

**TIMING OF PAYMENT OF APPLICATIONS FEES AND ADMINISTRATION FEES**

APPLICATION FEES ARE SUBJECT TO CHANGE FROM TIME TO TIME. ALL APPLICATION FEES ARE PAYABLE UPON SUBMISSION, EXCEPT THOSE FOR SITE PLAN ADMINISTRATION FEES, SUBDIVISION AGREEMENT ADMINISTRATION FEES, PRE-SERVICING AGREEMENT ADMINISTRATION FEES AND DEVELOPMENT AGREEMENT ADMINISTRATION FEES.

Planning Application Fees

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
THE DRAFT PLAN OF SUBDIVISION APPLICATION FEE IS ASSOCIATED WITH THE INITIAL REVIEW OF THE SUBDIVISION PROPOSAL ONLY AND SHALL NOT BE DEEMED TO BE PAYMENT TOWARDS THE ADMINISTRATION AND OVERHEAD, ENGINEERING, LEGAL AND OTHER COSTS INCURRED BY THE MUNICIPALITY IN PREPARING AND ADMINISTERING SUBDIVISION AGREEMENTS. THE SUBDIVISION AGREEMENT, PRE-SERVICING AGREEMENT AND DEVELOPMENT AGREEMENT ADMINISTRATION FEES ARE PAYABLE PRIOR TO THE REGISTRATION OF THE AGREEMENT.							
THE SITE PLAN ADMINISTRATION FEES ARE PAYABLE PRIOR TO APPROVAL OF THE SITE PLAN, WHEN THE SIGNED AGREEMENT HAS BEEN SUBMITTED BY THE APPLICANT TO THE TOWN.							
<b>REFUND OF FEES</b>							
IF AN APPLICATION IS WITHDRAWN PRIOR TO CIRCULATION TO COMMENTING AGENCIES, 70% OF THE FEE MAY BE REFUNDED.							
IF AN APPLICATION IS WITHDRAWN AFTER CIRCULATION TO COMMENTING AGENCIES BUT PRIOR TO PUBLIC NOTICE BEING MAILED OR ADVERTISED, 40% OF THE FEE MAY BE REFUNDED.							
IF AN APPLICATION IS WITHDRAWN AFTER NOTICE OF THE PUBLIC MEETING BEING MAILED OR ADVERTISED, BUT PRIOR TO THE STAFF REPORT BEING PREPARED, 20% OF THE FEE MAY BE REFUNDED.							
IN ADDITION, ANY PAYMENTS OUTSTANDING TO THE TOWN SHALL BE DEDUCTED FROM THE APPLICATION FEE BY THE DIRECTOR OF FINANCE, PRIOR TO THE REFUND BEING ISSUED BY THE DIRECTOR OF FINANCE.							
<b>REACTIVATION</b>							
ANY APPLICATION WHICH HAS BEEN WITHDRAWN OR HAS BEEN INACTIVE FOR A PERIOD OF ONE YEAR SHALL BE CONSIDERED ABANDONED AND A FULL FEE SHALL BE REQUIRED TO ACTIVATE A NEW APPLICATION.							
<b>APPEAL TO LPAT</b>							
WHERE A DECISION ON A DEVELOPMENT APPLICATION IN RESPECT OF A PLANNING MATTER IS REFERRED OR APPEALED TO THE LOCAL PLANNING APPEAL TRIBUNAL AND THE TOWN AND THE APPLICANT JOINTLY SUPPORT THE DECISION, THE APPLICANT SHALL BE RESPONSIBLE FOR ALL COSTS TO THE MUNICIPALITY ASSOCIATED THEREWITH. SUCH COSTS SHALL INCLUDE ALL LEGAL, EXPERT TESTIMONY, AND ADMINISTRATIVE AND OVERHEAD COSTS.							
TO SECURE PAYMENT OF SUCH COSTS, THE APPLICANT WILL PROVIDE THE TOWN, UPON NOTICE AND/OR ACKNOWLEDGEMENT OF AN OBJECTION FROM THE LOCAL PLANNING APPEAL TRIBUNAL, WITH AN INITIAL DEPOSIT OF \$5,000.00, SUCH AMOUNT TO BE INCREASED BY AN AMOUNT DETERMINED BY THE TOWN IN THE EVENT THE TOWN DETERMINES THAT THE NATURE OF THE APPLICATION INDICATES THAT \$5,000.00 MAY BE INADEQUATE.							
						Yes	\$ 5,000.00
WHERE A COMMITTEE OF ADJUSTMENT DECISION HAS BEEN APPEALED AND COUNCIL DOES NOT ADOPT THE POSITION RECOMMENDED BY TOWN STAFF, THEN THE FOLLOW PROVISION SHALL APPLY IN THE EVENT THE APPLICANT OBTAINS A SUMMONS COMPELLING TOWN STAFF TO ATTEND THE HEARING OF THE LOCAL PLANNING APPEAL TRIBUNAL. STAFF SHALL UNDERTAKE SUCH PREPARATIONS AS REQUIRED FOR THE HEARING AND THE COSTS OF SUCH PREPARATIONS AND ATTENDANCE AT THE HEARING, INCLUDING ANY LEGAL COSTS NOT OTHERWISE ASSOCIATED WITH THE HEARING, SHALL BE PAID BY THE APPLICANT WHO HAS OBTAINED THE SUMMONS. IN THIS INSTANCE THE FEE IS \$5,000.00 AND SHALL BE PAID TO THE TOWN NOT LATER THAN THE DAY BEFORE THE SCHEDULED HEARING OF THE LOCAL PLANNING APPEAL TRIBUNAL.							
						Yes	\$ 5,000.00
ANY COSTS TO THE TOWN IN EXCESS OF THE DEPOSIT SHALL BE PAID TO THE TOWN BY THE APPLICANT UPON SUBMISSION OF AN INVOICE THEREFORE.							
<b>CONSULTING SERVICES</b>							
WHERE ANY APPLICATION REQUIRES THE TOWN TO HIRE A CONSULTANT TO REVIEW SUPPORTING TECHNICAL STUDIES ON BEHALF OF THE TOWN, THE APPLICANT SHALL BE RESPONSIBLE FOR ALL COSTS, AND THOSE COSTS SHALL BE PAYABLE UPON SUBMISSION OF AN INVOICE FROM THE TOWN.							
						See Note	See Note
						No	\$ -

Planning Application Fees

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b>DOCUMENT FEES</b>							
COPY OF OFFICIAL PLAN			\$ 66.37	\$ 8.63	\$ 75.00	No	\$ -
CERTIFIED COPY OF OFFICIAL PLAN			\$ 88.50	\$ 11.50	\$ 100.00	No	\$ -
COPY OF ZONING BY-LAW			\$ 53.10	\$ 6.90	\$ 60.00	No	\$ -
CERTIFIED COPY OF ZONING BY-LAW			\$ 66.37	\$ 8.63	\$ 75.00	No	\$ -
MAPS			\$ 4.42	\$ 0.58	\$ 5.00	No	\$ -

Note: Fees and charges are due at receipt of service or booking.



Public Works Department

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b>PERMITS</b>							
FIRE LINE SERVICING PERMIT	Per Permit	security deposit *	\$ -	\$ -	\$ -	Yes	\$ 1,500.00
	Per Permit	processing/review fee	\$ 270.00	\$ -	\$ 270.00	Yes	\$ -
INSPECTION FEE	Per Hour	regular hours	\$ 95.00	\$ -	\$ 95.00	No	\$ -
		overtime hours	\$ 235.00	\$ -	\$ 235.00	No	\$ -
UTILITY PERMIT	Per Permit	security deposit * - held one year from completion date	\$ -	\$ -	\$ -	Yes	\$ 1,500.00
INSPECTION FEE	Per Hour	regular hours	\$ 95.00	\$ -	\$ 95.00	No	\$ -
		overtime hours	\$ 235.00	\$ -	\$ 235.00	No	\$ -
ENTRANCE PERMIT	Per Permit	security deposit * - residential	\$ -	\$ -	\$ -	Yes	\$ 1,200.00
		security deposit * - other	\$ -	\$ -	\$ -	Yes	\$ 1,500.00
INSPECTION FEE	Per Hour	regular hours	\$ 95.00	\$ -	\$ 95.00	No	\$ -
		overtime hours	\$ 235.00	\$ -	\$ 235.00	No	\$ -
MOVING OVERSIZED/OVERWEIGHT LOAD PERMITS	Per Permit	security deposit *	\$ -	\$ -	\$ -	Yes	\$ 1,000.00
INSPECTION FEE	Per Hour	regular hours	\$ 95.00	\$ -	\$ 95.00	No	\$ -
		overtime hours	\$ 235.00	\$ -	\$ 235.00	No	\$ -
TEMPORARY ROAD CLOSURE	Per Permit	security deposit *	\$ -	\$ -	\$ -	Yes	\$ 1,000.00
INSPECTION FEE	Per Hour	regular hours	\$ 95.00	\$ -	\$ 95.00	No	\$ -
		overtime hours	\$ 235.00	\$ -	\$ 235.00	No	\$ -
FILL PERMIT	Per Permit	10% of value of work up to \$250.00	See Note		See Note	Yes	See Note
PROPERTY INFORMATION - AVAILABLE MUNICIPAL SERVICES	Per/Letter/Per Property		\$ 60.00	\$ -	\$ 60.00	No	\$ -
DRAINAGE ACT	Per/Letter/Per Property		\$ 20.00	\$ -	\$ 20.00	No	\$ -
TILE DRAINAGE LOAN APPLICATION FEE			\$ 165.00	\$ 21.45	\$ 186.45	No	\$ -
TILE DRAINAGE TOWN INSPECTION FEES			\$ 215.00	\$ 27.95	\$ 242.95	No	\$ -
TOURISM SIGN	Per Sign		\$ 325.00	\$ -	\$ 325.00	Yes	\$ 325.00
TOURISM SIGN MAINTENANCE	Per Sign		\$ 33.00	\$ -	\$ 33.00	No	\$ -

Note: Fees and charges are due at receipt of service or booking  
\*\* Security deposits are due in cash or certified cheque

Town of Lincoln  
2019 Fees Charges

Water and Wastewater Charges

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
<b>WASTEWATER CHARGES</b>							
WASTEWATER SURCHARGE (Sep-May)	Cubic Meter of Water	as per By-law 2017-103	\$ 2.490	\$ -	\$ 2.490	No	\$ -
WASTEWATER SURCHARGE (Jun-Aug)	Cubic Meter of Water	as per By-law 2017-103	\$ 1.868	\$ -	\$ 1.868	No	\$ -
WASTEWATER ONLY CHARGE (Billed Quarterly)	Flat Fee per annum	as per By-law 2017-103	\$ 680.40	\$ -	\$ 680.40	No	\$ -
CAMPDEN WASTEWATER FEES	As per lot size/type	as per By-law 03-75	See Note		See Note	No	\$ -
<b>WATER CHARGES</b>							
DIRECT WATER BILLINGS	Cubic Meter of Water	as per By-law 2016-86	\$ 2.102	\$ -	\$ 2.102	No	\$ -
DIRECT SALES (HAULERS-large volume)	Cubic Meter of Water	as per By-law 2016-86; 3" hookup	\$ 2.102	\$ -	\$ 2.102	Yes	\$ 100.00
DIRECT SALES (HAULERS-small volume)	Cubic Meter of Water	1" hookup	\$ 2.102	\$ -	\$ 2.102	Yes	\$ 50.00
DIRECT SALES (HYDRANTS)	Cubic Meter of Water	as per By-law 2016-86	\$ 2.102	\$ -	\$ 2.102	Yes	\$ 1,200.00
CONSTRUCTION WATER CHARGE <235 m <sup>2</sup>	per New Construction Pe	as per By-law 2016-86	\$ 123.72	\$ -	\$ 123.72	No	\$ -
CONSTRUCTION WATER CHARGE 235 m <sup>2</sup> to 470 m <sup>2</sup>	per New Construction Permit		\$ 300.00	\$ -	\$ 300.00	No	\$ -
CONSTRUCTION WATER CHARGE over 470 m <sup>2</sup>	per New Construction Permit		\$ 400.00	\$ -	\$ 400.00	No	\$ -
PENALTY ON UNPAID WATER INSTALLMENTS	Per Account	1 and 1/4 % of installment applied 1st day after default	See Note		See Note	No	\$ -
INTEREST ON OUTSTANDING WATER ACCOUNTS	Per Account	1 and 1/4 % per month of unpaid balance, compounded monthly, applied 1st day of month	See Note		See Note	No	\$ -
BASE CHARGE (RESIDENTIAL/COMMERCIAL)	Base Charge	as per By-law 2016-86	See Note		See Note	No	\$ -
BASE CHARGES (HAULERS-large volume)	Base Charge	as per By-law 2016-86; 3" hookup	\$ 59.46	\$ -	\$ 59.46	No	\$ -
BASE CHARGES (HAULERS-small volume)	Base Charge	1" hookup	\$ 19.82	\$ -	\$ 19.82	No	\$ -
DISCONNECTION NOTICE/NOTICE OF NON-PAYMENT	per Notice delivered		\$ 50.00	\$ -	\$ 50.00	No	\$ -
<b>METER CHARGES</b>							
BACKFLOW PREVENTION & METER INSTALLATION FEE	Per Device Install		Actual Costs		Actual Costs	As Quoted by Finance	
MOVE/INSTALL A TOUCH PAD	Per Install	up to 19 mm	\$ 156.00	\$ -	\$ 156.00	No	\$ -
MOVE/INSTALL A TOUCH PAD	Per Install	over to 19 mm - time and materials	Actual Costs		Actual Costs	As Quoted by Finance	
METER INSTALLATION	Per Install	up to 1" meter (includes meter with touchpad reading)	\$ 335.00	\$ -	\$ 335.00	No	\$ -
METER INSTALLATION	Per Install	over 1" meter - time and materials	Actual Costs		Actual Costs	As Quoted by Finance	
METER INSTALLATION	Per Install	up to 1" meter (includes meter with radio frequency reading)	\$ 395.00	\$ -	\$ 395.00	No	\$ -
METER TESTING	Per Test	up to 1" meter	\$ 335.00	\$ -	\$ 335.00	No	\$ -
METER TESTING	Per Test	over 1" meter - time and materials	Actual Costs		Actual Costs	As Quoted by Finance	
METER-SECONDARY READ	Per Reading	in and out read per owner request	\$ 105.00	\$ -	\$ 105.00	No	\$ -
METER-SECONDARY READ	Per Reading	in and out read per Finance/PW request	\$ -	\$ -	\$ -	No	\$ -
<b>MAINTENANCE</b>							
TURN ON OR OFF - REGULAR HOURS	Per Trip		\$ 105.00	\$ -	\$ 105.00	No	\$ -
TURN ON OR OFF - OVERTIME HOURS	Per Trip		\$ 210.00	\$ -	\$ 210.00	No	\$ -
WATERMAIN TAPPING FEE - REGULAR HOURS	Per Service	up to 50 mm	\$ 280.00	\$ -	\$ 280.00	No	\$ -
WATERMAIN TAPPING FEE - OVERTIME HOURS	Per Service	up to 50 mm	\$ 560.00	\$ -	\$ 560.00	No	\$ -
ROD SEWER LATERAL - REGULAR HOURS	Per Lateral		\$ 555.00	\$ -	\$ 555.00	No	\$ -
ROD SEWER LATERAL - OVERTIME HOURS	Per Lateral		\$ 1,110.00	\$ -	\$ 1,110.00	No	\$ -
TV LATERAL - REGULAR HOURS	Per Service		\$ 555.00	\$ -	\$ 555.00	No	\$ -
FROZEN SERVICES-REGULAR HOURS	Per Service	frozen pipe assistance	\$ 360.00	\$ -	\$ 350.00	No	\$ -

Water and Wastewater Charges

Description	Unit of Measure	Notes	2019 Base Fee	HST	2019 Fee/Charge	Deposit Required	Deposit Amount
FROZEN SERVICES-OVERTIME HOURS	Per Service	frozen pipe assistance	\$ 720.00	\$ -	\$ 700.00	No	\$ -
<b>MISCELLANEOUS SERVICES</b>							
WW CERTIFICATE CHARGES	Per Certificate	per request	\$ 22.00	\$ -	\$ 22.00	Yes	\$ -
ACCOUNT SETUP	Per Account	per request	\$ 22.00	\$ -	\$ 22.00	Yes	\$ -
OWNERSHIP/TENANT/OCCUPANT CHANGE	Per Account	per request	\$ 22.00	\$ -	\$ 22.00	No	\$ -
ACTIVATE/DEACTIVATE ACCOUNT	Per Occurrence	per request	\$ 22.00	\$ -	\$ 22.00	No	\$ -
NSF CHEQUES	Per Occurrence		\$ 27.00	\$ -	\$ 27.00	No	\$ -
STATEMENT OF ACCOUNT	Per Account	per owner/tenant request	\$ 8.00	\$ -	\$ 8.00	No	\$ -
REPRINT OF BILL	Per Account	per owner/tenant request	\$ 8.00	\$ -	\$ 8.00	No	\$ -