

The General Business & Finance Committee of the Town of Lincoln met in regular session on July 8, 2019, at 6:00 p.m. in the Lincoln Chambers.

Members Present:	L. Timmers	Councillor (Chair)
	T. Brunet	Councillor
	M. Mikolic	Councillor (Vice-Chair)
	J. D. Pachereva	Councillor
	G. Reimer	Councillor
	D. Rintjema	Councillor (arrived 6:05 pm)
Regrets:	S. Easton	Mayor
	P. MacPherson	Councillor
	A. Russell	Councillor
Staff Present:	M. Kirkopoulos	Chief Administrative Officer
	J. Kirkelos	Town Clerk
	T. Trewolla	Acting Director of Finance & Administration
	C. Beattie	Chief Strategic Communications & Public Affairs Officer
	P. Di Ianni	Economic Development Officer
	S. McKay	Director of Community Services
	S. Ane	Associate Director of Community Services
	K. Dale	Director of Planning & Development
	D. Smith	Manager, Municipal Enforcement Services
	D. Graham	Director of Public Works
	G. Harris	Manager, Environmental Services
	S. Fernandez	Climate Change Coordinator
	R. MacKay	Legislative Services Coordinator

Chair Timmers called the meeting to order. There were no declarations of interest. Committee confirmed the order of business in the agenda.

DELEGATIONS

SCOTT PLUGERS, KPMG PROVIDED AN OVERVIEW OF THE 2018 FINANCIAL STATEMENTS AND AUDIT FINDINGS REPORT

A verbal motion was made to extend the time for the delegation to speak to Council by majority vote, Council agreed to permit the presenter additional time to speak.

Mr. Plugers provided an overview of the 2018 Financial Statements and Audit Finding Report. Mr. Plugers outlined the executive summary, risks, policies as well as current developments and audit trends. The 2018 financial statements and audit findings are complete, notwithstanding Committee and Council approval and any further follow up from outstanding requests. KPMG have audited the accompanying financial statements of the trust funds of The Corporation of the Town of Lincoln, which comprise of: the statement of financial positions as at December 31, 2018, the statement of operations for the year then ended, the statement of cash flows for the year then ended, and notes, including a summary of significant accounting policies and other explanatory information.

Mr. Plugers noted that KPMG is ready to issue an audit opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Corporation of the Town of Lincoln as at December 31, 2018, and its results of operations and accumulated surplus for the year then ended in accordance with Canadian public sector accounting standards.

Members deliberated and concluded with the following motion:

Motion No. GBF-2019-26
Moved by Councillor J. D. Pachereva

Receive and file the 2018 Financial Statements and Audit Finding Report provided by KMPG.

CARRIED

KIM ROSSI, PATHSTONE MENTAL HEALTH, SPOKE TO ITEM 7.2 CS-18-19, FUNDING REQUEST FOR YOUTH MENTAL HEALTH WALK-IN CLINIC

Ms. Rossi provided an overview of the services of Pathstone Foundation, including the Hear & Now Satellite Walk-In Clinics. The Hear & Now Satellite Walk-In Clinics are currently available in Niagara Falls, Welland, Fort Erie and St. Catharines. Ms. Rossi emphasized the goal of Pathstone Foundation is to improve the quality of life for children, youth and families across Niagara who are dealing with mental health challenges. The Hear & Now Walk-In Clinics have no fees, no appointments, and no health card or parent are required. The Hear & Now Walk-In Clinics have services offered 5 days a week for residents of Niagara Region.

CONSENT AGENDA

Councillor Pachereva requested that the Lincoln Public Library Board minutes of May 23, 2019 be placed on the regular agenda as an item for consideration. Chair Timmers announced that the Lincoln Public Library Board minutes of May 23, 2019 will be placed as item 7.7 on the regular agenda and item 7.7 and 7.8 will become 7.8 and 7.9.

Members reviewed consent agenda items and the following motion resulted:

Motion No. GBF-2019-27

Moved by Councillor D. Rintjema

FN-13-19, 2018 Development Charges Reserve Fund Statement.

Receive as information report FN-13-19 2018 Statement of Development Charge Reserve Funds.

CARRIED

REGULAR AGENDA

FN-12-19, 2018 YEAR END TREASURER'S REPORT

Members reviewed report FN-12-19 and concluded deliberations with the following motion:

Motion No. GBF-2019-28

Moved by Councillor T. Brunet

Receive as information report FN-12-19 2018 Year End Treasurer's Report.

CARRIED

CS-18-19 FUNDING REQUEST FOR YOUTH MENTAL HEALTH WALK-IN CLINIC

Members reviewed report CS-18-19 and concluded deliberations with the following motion:

Motion No. GBF-2019-29

Moved by Councillor G. Reimer

Receive for information report CS-18-19 regarding a funding request for a youth mental health walk-in clinic in Lincoln.

Approve a partnership agreement with Pathstone Mental Health to establish a youth mental health walk-in clinic, herein referred to as the "Hear & Now Walk-In Clinic".

Approve one-time funds in the amount of \$20,000 from the Building and Facility Reserve Fund for the purpose of supporting the initial implementation of the “Hear & Now Walk-in Clinic” for a term of one year.

CARRIED

PW-22-19, CLIMATE ADAPTION PLAN WORKPLAN UPDATE

Climate Change Coordinator provided a presentation for the Climate Adaption Plan, emphasizing the purpose is to prepare the Town of Lincoln for anticipated climatic change and extreme weather by increasing adaptive capacity and resiliency of Town-owned infrastructure (i.e., sewers, watermains, storm systems, roads, buildings and facilities), Town-run programs, and shoreline. Climate Change Coordinator outlined the vision for the Town of Lincoln’s Corporate Climate Adaption Plan; including the identification of the potential impacts related to climate and extreme weather in Lincoln, and the risk they pose to the Town’s infrastructure, assets, operations, services, and shoreline; prioritized adaptation actions to reduce risk and vulnerability associated with climate and extreme weather impacts; and a detailed implementation plan. In addition, an overview was provided of estimated costs, funding sources, responsibilities, timelines, and a framework to monitor and evaluate progress. The scope, supporting initiatives, project team, Adaptation Steering Committee, Stakeholder Advisory Group, partnership with Brock University, touchpoints and projected timelines were outlined in the presentation.

Members reviewed report PW-22-19 and concluded deliberations with the following motion:

Motion No. GBF-2019-30

Moved by Councillor T. Brunet

Council receive and file report PW-22-19, Corporate Adaption Plan;

Council endorses the creation of a Corporate Climate Adaptation Plan;

Council supports the establishment of an Adaptation Steering Committee; and

Council supports the establishment of a Stakeholder Advisory Group.

CARRIED

PW-23-19, GREAT LAKES EMERGING CHAMPIONS MINI-GRANT PROGRAM REQUEST FOR PROPOSAL

Members reviewed report PW-23-19 and concluded deliberations with the following motion:

Motion No. GBF-2019-31

Moved by Councillor J. D. Pachereva

That Council endorses application to the Great Lakes Emerging Champions Mini-Grant Program to develop a GI/LID Design Standard Guide and CIP.

CARRIED

PW-24-19, DELEGATION OF APPROVAL – MUNICIPAL AND REGIONAL PROVINCIAL GAS TAX SHARING THROUGH JOINT CANADIAN URBAN TRANSIT ASSOCIATION (CUTA) REPORTING

Members reviewed report PW-24-19 and concluded deliberations with the following motion:

Motion No. GBF-2019-32

Moved by Councillor G. Reimer

That Council approve the attached Memorandum of Understanding (MOU) with The Regional Municipality of Niagara to jointly report on the Canadian Urban

Transit Association (CUTA) data for the purposes of the shared Provincial Gas Tax; and

That Council delegate authority to the Mayor and Clerk to sign the MOU between the Corporation of the Town of Lincoln and the Regional Municipality of Niagara in regard to municipal and regional Provincial Gas Tax sharing through joint CUTA reporting.

CARRIED

AD-10-19, TOURISM FUNDING RECOMMENDATION REPORT

The Economic Development Officer addressed Members of Council regarding the tourism funding recommendation report.

Members reviewed report AD-10-19 and concluded deliberations with the following motion:

Motion No. GBF-2019-33

Moved by Councillor D. Rintjema

Receive and file report AD-10-19, 2019 Tourism Funding Recommendation Report;

Approve payment of \$22,000 to the Twenty Valley Tourism Association to support initiatives as outlined in the report;

Approve the establishment of a Gateway & Wayfinding Reserve which will support the recommendations from the 2019 Urban Gateways and Wayfinding Design Study;

Approve the transfer of \$15,000 to the newly established Gateway & Wayfinding Reserve; and

Approve the use of \$15,000 for other Town Hall Led Initiatives as outlined in the report.

CARRIED

LINCOLN PUBLIC LIBRARY BOARD MINUTES OF MAY 23, 2019

Councillor Pachereva spoke to the feasibility of the Library utilizing the Town of the Lincoln's online registration software. The Town Clerk examined the potential integration from an MFIPPA standpoint as well as reviewed other municipalities practices with combined services that included library program registration and did not have concerns.

Members concluded deliberations with the following motion:

Motion No. GBF-2019-34

Moved by Councillor J. D. Pachereva

That Council request Community Services and Information Technology staff to investigate the feasibility of the Library utilizing the Town's online registration software for Library program registration and to inform the Library's CEO of the outcome.

CARRIED

CONFIDENTIAL ITEMS

PD-47-19, ANIMAL CARE AND CONTROL ASSIGNED CONTRACTOR RECOMMENDATION REPORT

Motion No. GBF-2019-35

Moved by Councillor G. Reimer

Under section 239 of the *Municipal Act*, notice is hereby given,

That Committee adjourn to closed session in order to address: item 8.2 on the agenda regarding personal matters about an identifiable individual, including municipal or local board employees as it pertains to report PD-47-19, Animal Care and Control Assigned Contractor Recommendation Report.

CARRIED

Motion No. GBF-2019-36

Moved by Councillor D. Rintjema

That Committee resume in open session.

CARRIED

Consideration of items in closed session concluded with the following motion in open session:

Motion No. GBF-2019-37

Moved by Councillor T. Brunet

Approve the Town entering into a contract with the Niagara SPCA & Humane Society as the Animal Care and Control Assigned Contractor.

CARRIED

LS-12-19, NIAGARA PENINSULA CONSERVATION AUTHORITY APPOINTMENT RECOMMENDATION REPORT

Motion No. GBF-2019-38

Moved by Councillor J. D. Pachereva

Under section 239 of the *Municipal Act*, notice is hereby given,

That Committee adjourn to closed session in order to address: item 8.2 on the agenda regarding personal matters about an identifiable individual, including municipal or local board employees as it pertains to report LS-12-19, Niagara Peninsula Conservation Authority Appointment Recommendation Report.

CARRIED

Motion No. GBF-2019-39

Moved by Councillor M. Mikolic

That Committee resume in open session.

CARRIED

Consideration of items in closed session concluded with the following motion in open session:

Motion No. GBF-2019-40

Moved by Councillor G. Reimer

That Council approve and recommend appointment to the Region of Niagara to serve on the Niagara Peninsula Conservation Authority ("NPCA") as a citizen representative for the Town of Lincoln for the period from August 1, 2019 to November 15, 2022:

That the appointment of Ken Kawall be forwarded to the Region of Niagara for their consideration and approval.

CARRIED

STAFF REMARKS

None.

COMMITTEE REMARKS

None.

ADJOURNMENT

There being no further business to discuss, the Chair declared the meeting adjourned at 8:25 p.m.

CHAIR: LYNN TIMMERS

CLERK: REBECCA MACKAY