

The Community Services & Infrastructure Committee of the Town of Lincoln met in regular session on July 10, 2019, at 6:00 p.m. in the Lincoln Chambers.

Members Present:	T. Brunet	Councillor (Chair)
	P. MacPherson	Councillor
	M. Mikolic	Councillor
	L. Timmers	Councillor
	G. Reimer	Councillor
	D. Rintjema	Councillor
Regrets:	S. Easton	Mayor
	J. D. Pachereva	Councillor
	A. Russell	Councillor
Staff Present:	M. Kirkopoulos	Chief Administrative Officer
	C. Beatty	Chief Strategic Communications & Public Affairs Officer
	G. Hudson	Fire Chief
	S. McKay	Director of Community Services
	D. Graham	Director of Public Works
	S. Ane	Associate Director of Community Services
	W. Neubauer	Manager, Technical Services
	D. Warden	Manager, Public & Open Spaces
	C. Judson	Project Coordinator
	L. Laird	Recreation Coordinator
	L. Mercier	Cultural Heritage Curator
	S. Beben	Events & Programs Facilitator
	R. Kersley	Administrative Assistant
	T. Sarnicki	Deputy Clerk

Chair Brunet called the meeting to order. There were no declarations of interest and the order of business was confirmed.

DELEGATIONS

None.

CONSENT AGENDA

Councillor MacPherson requested that items 6.1 Public Works Quarterly Project & Program Update Report, 6.2 Community Services 2019 Mid Year Progress Report, and 6.4 CS-16-19 2019 Grow Prosper Belong Community Fund Allocation be lifted from the consent agenda and placed on the regular agenda for discussion after all regularly scheduled items.

Members reviewed the remaining consent agenda items and the following motion resulted:

Motion No. CSI-2019-32

Moved by Councillor P. MacPherson

CS-15-19 AWARD OF CONTRACT: JORDAN ARENA ROOF RESTORATION PROJECT

Receive for information report CS-15-19 regarding the award of contract for the Jordan Arena Roof Restoration Project;

Approve awarding of contract to Nortex Roofing in the amount of \$219,190 (excluding HST);

Approve funding for the full project cost from the Building and Facility Reserve; and

Authorize the Mayor and Clerk to sign and seal the contract documents on behalf of the municipality.

CS-19-19 AWARD OF CONTRACT: BEAMSVILLE CHURCH OF CHRIST PARKING LOT RECONSTRUCTION PROJECT

Receive for information report CS-19-19 regarding the award of contract for the Church of Christ Parking Lot Reconstruction project;

Approve awarding the contract to Brennan Paving & Construction Ltd. in the amount of \$158,780 (excluding HST) and as per the cost sharing agreement with the District School Board of Niagara (DSBN);

Approve funding the additional project costs from the Building and Facility Reserve Fund; and

Authorize the Mayor and Clerk to sign and seal the contract documents on behalf of the Municipality.

CARRIED

REGULAR AGENDA

CS-14-19 DRAFT PARKS, RECREATION AND CULTURE MASTER PLAN

A verbal motion was made to extend the time for the presenter to speak to Council. By majority vote, Council agreed to permit the presenter additional time to speak.

Associate Director of Community Services, Steve Langlois, Monteith Brown Planning Consultants, and Byron Tan, Watson and Associates Economists provided a presentation regarding the draft Parks, Recreation and Culture Master Plan. Associate Director of Community Services and Mr. Langlois provided an overview of the master plan, planning process, project goals and deliverables, alignment with corporate planning efforts, community engagement and feedback, prioritization, recommendations, service delivery and programming, facilities and infrastructure, arts and culture, parks and open space, and implementation of funding and ongoing considerations. Full details of presentation can be found on our webcast for public review.

Members of Committee commented with respect to clarification regarding prioritization of projects, planning for the years ahead, possibility of cost-sharing partnerships, how data is gathered and compared, whether Prudhommes was included with respect to park space, higher prioritization for Charles Daley Park, changes as a result of Bill 108, and clarification of stakeholder feedback with respect to ice surfaces, with Mr. Langlois, Mr. Tan, and the Associate Director of Community Services responding.

Members concluded deliberations with the following motion:

Motion No. CSI-2019-33

Moved by Councillor L. Timmers

Receive for information report CS-14-19 regarding the Town of Lincoln's draft Parks, Recreation and Culture Master Plan.

Endorse and adopt the Town of Lincoln draft Parks, Recreation and Culture Master Plan, the recommendations and implementation strategy contained within.

CARRIED

CS-13-19 PROPOSED PARKLAND NAMING FOR SERENA PARK

Councillor MacPherson noted that the executive members of the Rotary Club were in attendance, including Regional Councillor Robert Foster.

Members of Committee commented with respect to public engagement regarding the naming process, the binding effect of the agreement, comprehensiveness of the naming process, as well as the process of compiling names reserve list, with Associate Director of Community Services and Director of Community Services responding.

Members concluded deliberations with the following motion:

Motion No. CSI-2019-34

Moved by Councillor L. Timmers

Receive for information report CS-13-19 regarding proposed parkland naming for Serena Park;

Direct staff to provide public notice regarding Council's intention to name its municipal open parkland adjacent to the Fleming Centre, to Rotary Park;

That Council accept presentations and written submissions until September 4, 2019;

Direct staff to schedule a public meeting regarding the intention to name a municipal facility on September 23, 2019, if required; and

Direct staff to report back to Community Services and Infrastructure Committee on October 9, 2019 with final recommendations for Council approval.

CARRIED

FS-02-19 2018 FIRE DEPARTMENT ANNUAL REPORT

Fire Chief provided a presentation regarding the 2018 Fire Department Annual Report. Fire Chief provided an overview of the department's highlights and priorities, and spoke to fire prevention and code enforcement, fire safety education and community engagement, emergency service delivery, staff training and development, fleet, equipment, facilities and technology, and emergency preparedness. The Fire Chief provided a short video regarding the NFPA 1710/1720 Standard. Full details of presentation can be found on our webcast for public review.

Members of Committee commented on importance of prevention and education, low compliance rate of working smoke alarms, clarification regarding response rate to medical incidents as compared to previous years, reasons for false alarms, average emergency response cost in comparison to other municipalities, wide range of per capita costs, and challenges for Station 1, with Fire Chief responding.

Members concluded deliberations with the following motion:

Motion No. CSI-2019-35

Moved by Councillor G. Reimer

Receive the 2018 Fire Department Annual Report for information.

CARRIED

PW-16-19 CLEANING AND INSPECTION SERVICES FOR THE TOWN OF LINCOLN SANITARY SEWER SYSTEM PROJECT AWARD

Members concluded deliberations with the following motion:

Motion No. CSI-2019-36

Moved by Councillor P. MacPherson

Receive and file PW-16-19 Cleaning and Inspection Services for the Town of Lincoln Sanitary Sewer System Project Award;

Approve the firm of Pipetek Infrastructure Services be retained to sanitary sewer cleaning and inspection services at a cost of \$462,829.08; and

Approve the firm of R.V. Anderson Associates Ltd. be retained to contract administration and site inspection services at a cost of \$79,580.00; and

Approve the Mayor and Town Clerk to sign and seal the contract documents on behalf of the municipality.

CARRIED

PW-17-19 TRAFFIC BY-LAW AMENDMENTS – CHERRY HEIGHTS SUBDIVISION

Councillor Rintjema commented on amending the location map to reflect the proposed by-law more accurately, with Director of Public Works responding.

Members concluded deliberations with the following motion:

Motion No. CSI-2019-37

Moved by Councillor D. Rintjema

Receive and file the Traffic By-law Amendments – Cherry Heights Subdivision report PW-17-19;

Approve the proposed by-law for the stop sign locations in appendix B;

Approve the proposed by-law for the on-street parking restrictions in appendix C; and

Amend the Town of Lincoln Traffic and Parking By-law 89-2000 (89-28) schedule C & P.

CARRIED

PW-18-19 SOUTH SERVICE ROAD SIDEWALK CONSTRUCTION PROJECT AWARD

Councillor MacPherson spoke approvingly of the project, noting it will provide a safer and more well-lit connection between the GO parking lot to Ontario St.

Members of Committee requested clarification with respect to lowering of speeds on South Service Road, with Director of Public Works responding.

Members concluded deliberations with the following motion:

Motion No. CSI-2019-38

Moved by Councillor L. Timmers

Receive and file Report PW-18-19 South Service Road sidewalk construction project award;

Approve the contract for the South Service Road sidewalk construction project for the tender amount of \$379,500.00 (excluding HST) to Steed and Evans Ltd.;

Approve the firm of MGM Consulting Ltd. be retained to provide engineering services at a cost of \$29,930.00; and

Approve the Mayor and Town Clerk to sign and seal the contract documents on behalf of the municipality.

CARRIED

PW-19-19 KING STREET WATERMAIN AWARD

Members concluded deliberations with the following motion:

Motion No. CSI-2019-39

Moved by Councilor G. Reimer

Receive and file Report PW 19-19, for the King Street Watermain Project Award;

Approve the contract for the King Street Watermain Project for the tender amount of \$1,344,830.00 (excluding HST) to Catalina Excavating Inc.; and

Approve the firm of Kerry T. Howe Engineering Ltd. be retained to provide engineering services at a cost of \$62,460.00;

Approve funding from the Water Reserve Fund to cover the additional estimated project costs; and

Approve the Mayor and Town Clerk to sign and seal the contract documents on behalf of the municipality.

CARRIED

PW-20-19 EMERGENCY FLOODING UPDATE – LAKESHORE ROADS

Director of Public Works spoke to report PW-20-19 Emergency Flooding Update – Lakeshore Roads and noted a request for proposal is underway to retain an engineering consultant for a study to determine a more permanent shoreline protection solution, noting an update will likely be provided to Committee in September 2019.

The CAO acknowledged residents in the audience and remarked that the recommendation speaks to designating the situation to an emergency, adding that staff had visited areas affected and spoke to residents about their concerns. CAO noted the importance of designating this an emergency for the Municipal Disaster Recover Assistance program.

Members of Committee commented with respect to sustainability of repairs at Charles Daley Park, and clarification as to whether the Shoreline Assessment Study will include all Lakeshore Roads, with Director of Community Services and Director of Public Works responding.

Members concluded deliberations with the following motion:

Motion No. CSI-2019-40

Moved by Councillor G. Reimer

Receive and file report PW-20-19 Emergency Flooding Update - Lakeshore Roads.

Whereas the Municipality of the Corporation of the Town of Lincoln recently experienced severe storm and flooding starting April 30, 2019 through June and remains on going;

And whereas the Corporation of the Town of Lincoln has experienced incremental operating and capital costs as a result of this weather event;

And whereas eligible municipal costs are anticipated to exceed \$433,832 (3% of 2017 Own Purpose Taxation);

Therefore, it be resolved:

1. That the Council of the Corporation of the Town of Lincoln hereby requests the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance program; and

2. That the appointed Treasurer for the Corporation of the Town of Lincoln be delegated authority to verify and attest to the accuracy of the submitted claim(s) as required.

CARRIED

PW-21-19 NIAGARA REGION TRANSPORTATION SERVICES – CAPITAL PROJECTS – 5 YEAR OVERVIEW FOR LINCOLN

Members concluded deliberations with the following motion:

Motion No. CSI-2019-41

Moved by Councillor D. Rintjema

Receive and file Report PW-21-19 Regional Transportation Services – Capital Projects – 5 year Overview for Lincoln.

CARRIED

PUBLIC WORKS QUARTERLY PROJECT & PROGRAM UPDATE REPORT

Members of Council inquired with respect to an update and next steps of the Jordan Village improvement project and an update to the Bridgeport Pumping Station, with Manager of Technical Services and Director of Public Works responding.

The CAO noted staff had a meeting with Acting CAO for Niagara Region, Mr. Tripp, and will continue to work with the Region with respect to concurrent works and consider compressed scheduling to ensure construction can proceed in a timely manner for Phelps Homes.

Motion No. CSI-2019-42

Moved by Councillor L. Timmers

Receive for information the Public Works Quarterly Project & Program Update Report.

CARRIED

COMMUNITY SERVICES 2019 MID YEAR PROGRESS REPORT

Councillor MacPherson inquired regarding the start date for the museum, with Director of Community Services responding.

Motion No. CSI-2019-43

Moved by Councillor G. Reimer

Receive for information the Community Services 2019 Mid Year Progress Report.

CARRIED

CS-16-19 2019 GROW PROSPER BELONG COMMUNITY FUND ALLOCATION

Councillor MacPherson inquired on behalf of Councillor J.D. Pachereva (absent), with respect to allocating funding to the Jordan Skating Club and Village of Hope and inquired why St. Helen Catholic Church and Cycling Without Age were not chosen. Director of Community Services and Associate Director of Community Services remarked that those chosen, were done so per the eligibility criteria and reviewed by the Evaluation Committee as outlined in the Grow Prosper Belong Policy as well as noting there is no provision in the approved policy to disallow applications if they have received a waiving of fees.

The CAO noted that every year the Town of Lincoln receives more funding requests than last, adding that there are usually more requests than funding available, but that staff will continue to work with community groups.

Motion No. CSI-2019-44

Moved by Councillor L. Timmers

Receive for information report CS-16-19 regarding the 2019 Grow Prosper Belong Community Fund allocation.

Approve the disbursement of funds in their totality in the amount of \$18,000 to the successful applicants as outlined in report CS-16-19.

CARRIED

CONFIDENTIAL ITEMS

None.

STAFF REMARKS

None.

COMMITTEE REMARKS

None.

ADJOURNMENT

There being no further business to discuss, the Chair declared the meeting adjourned at 8:25 p.m.

CHAIR: TONY BRUNET

CLERK: TRISH SARNICKI