

Rittenhouse Library
October 13th, 2016

The Municipal Heritage Committee of the Town of Lincoln met on October 13^h, 2016, at 7:00 p.m., at the Rittenhouse Library, Vineland.

Members Present: Carla Mackie (Chair)
Vic Dirksen
Christopher Janca
Nile Livesey
Wayne MacMillan (Council Representative)
Lynn Timmers (Council Representative)

Regrets: Jennifer Hart
George Marucci
Jonathan Webb

Staff Present Helen Booth, Museum and Culture Administrator

CALL TO ORDER

Chair Mackie called the meeting to order at 7:05 p.m.

ROLL CALL

H. Booth read out an email received from Marion Adams, announcing, with regret, her resignation.

DECLARATIONS OF INTEREST

None.

CONFIRMATION OF AGENDA

The Agenda was accepted as presented.

DELEGATIONS

None.

CORRESPONDENCE

None.

CONFIRMATION OF AGENDA

ADOPTION OF PREVIOUS COMMITTEE MINUTES

The General Ledger should be reviewed twice a year, in May and November. The notation for a donation to the Friends of Lincoln's Archives was questioned as to where it is noted in the budget.

C. Janca is commencing research on the Solomon Rittenhouse house.

MOTION:

Moved by Lynn Timmers. Seconded by C. Janca.

THAT the minutes of the Heritage Committee, dated September 8th, 2016, be adopted as amended.

CARRIED

BUSINESS ARISING FROM THE MINUTES

C. Mackie confirmed that the five recommendations for designation are of priority to the Committee. She expressed concern over a timeline suggested by Councilor Pachereva at the Council meeting of October 3rd. Councilors MacMillan and Timmers confirmed their dedication to the designations to occur in 2017. The current designations are being researched by S. Foster to include interior elements as well as exterior. The Mennonite cemetery on Fly Road was discussed as a potential designation. It was stated that contacting the current property owner is problematic.

DELEGATIONS

None.

CORRESPONDENCE

A letter from the Niagara District School Board re: the future of Beamsville District Secondary School was accepted as information.

REPORTS

Designations

A discussion was held regarding availability and online location of Council and Committee minutes. It was noted that the SRC Committee minutes are ratified at the next available Council meeting and are subsequently available online.

A discussion was held regarding de-designation processes and protocols including the role of the Conservation Review Board as a potential resource for the request by Mr. Scott. W. MacMillan indicated that Jordan Station Christian School on 15th Street may be interested in being designated. A Committee volunteer was requested to begin research into that school.

Research

None.

Communications and Promotions

The information guide is awaiting Council approval after staff reviews. N. Livesey outlined a template for the guide. He will require presentable photographs. A floor banner can also be created for presentations. C. Janca will source a supplier and design.

Pioneer Day was discussed. Visitors did not seem attracted to the booth. A giveaway or hands-on activity was suggested. C. Janca will look into giveaways.

The point-of-interest historical panel program for Lincoln's five communities was discussed. It was suggested to contact Lincoln Archives for content and photographs. V. Dirksen will contact and also circulated a document with suggested topics and locations for each community. Concerns were expressed regarding the possibility of using 2016 funds for the program so as to have it ready for 2017. It was suggested to bring a complete package of information regarding the program to the next SRC meeting as a delegation to expedite the process. Next SRC meeting is Nov. 2nd.

V. Dirksen suggested a working discussion for the next heritage Cttee meeting regarding the plaquing program to present to SRC in December.

The 2016 budget to date was discussed. It was agreed to purchase a promotional floor banner, a tent, and the five point-of-interest plaques plus hardware before the end of the fiscal year (December).

H. Booth will look into purchasing the items through the allotted budget, on an invoice reimbursement basis.

The proposed bus tour was discussed, and with regard to M. Adams' resignation, the following motion was prepared.

MOTION:

Moved by Vik Dirksen. Seconded by C. Janca.

THAT it be recommended to the Sport, Recreation and Culture Committee and the Council of the Town of Lincoln that the bus tour planned for November 5th 2016 be deferred until further notice.

CARRIED

A heritage Property Owner's Recognition Night was discussed. Plans will be deferred until owner incentives are confirmed through the 2017 budget deliberations.

NOTICE OF NEW BUSINESS

V. Dirksen circulated the “Heritage Review” document.

ADJOURNMENT

There being no further business to discuss, the Chair declared the meeting adjourned at 8.53 p.m.

NEXT MEETING

The next regular meeting of the Heritage Committee is scheduled for Thursday November 10th 2016, 7pm at the Rittenhouse Library in Vineland.

CHAIR: CARLA MACKIE

SECRETARY: HELEN BOOTH